



# PUNJAB ASSOCIATION'S ANNA ADARSH COLLEGE FOR WOMEN

Affiliated to the University of Madras  
( Re-accredited by NAAC with A+ Grade )

## STUDENT WELFARE POLICY

### 1. Policy Statement :

Anna Adarsh College for Women recognizes that all students have an entitlement to a coherent high quality student support mechanism in order to facilitate the achievement of their goals.

The College is committed to keeping students safe and removing the barriers to learning, ensuring that all students can achieve their full potential through the provision of appropriate care, guidance and support interventions that are recorded and monitored for effectiveness thereby living the mission and vision of the college.

The college acknowledges that student welfare and student learning outcomes are inextricably linked. The College in supporting student welfare promotes high standard of discipline and behaviour of students by ensuring that they follow a code of conduct that fosters and maintains a positive image of the college.

### 1.1. Purpose :

The main purpose of this policy is to provide a framework for attending to students' welfare needs individually and collectively by creating an environment in the college in which all can live, work, and learn together in peace and harmony. The policy is designed to provide assistance and guidance that develops students into good and honest citizens while at the same time dealing with behavior or actions that may be inconsistent with college policies.

### 1.2. Policy Objectives :

This Policy aims at addressing students' needs and behavioral issues at the College by:

- Ensuring that students behave within the standards set out in the Students Code of Conduct.
- Promoting an equitable, quality learning environment in which students are able to perform to the best of their ability.
- Creating an environment where students relive their commitment to treat staff and fellow students with courtesy, respect and care.
- Promoting adherence to the highest standards of behavioural and discouraging all forms of "misconduct".



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### 1.3. Legal and Regulatory Framework

Policy is formulated within the ambit of the following policies of the Government, UGC, University and the College policies .

## 2. POLICY PROVISIONS

**2.1. The Code of Conduct** A detailed account of code of conduct is provided to students in the Handbook and Calendar concerning following areas · Commitment to Learning · Respect 3 · Bullying · Sexual Harassment · Safety · Dress Code · Illnesses ·

**2.2. Students Concession** The College recognizes that no individual in the student community can concentrate in their studies and excel without the basic needs of life, the College provides concessions to students who are in need.

**2.3 Student Scholarships** are provided on merit basis to select students based on the available sponsors for the year, sports quota scholarship is given during admission

**2.3. Students Representation** College acknowledges that students need to be represented equitably and fairly through an independent and accountable organization,. The primary aim of student representation at the college is to provide students with an opportunity to voice their views, suggestions and concerns through a proper and efficient process. Student Council is a body of students to promote quality in student life within and outside the College. It is a democratic support system for holistic development of the students and will work in consonance with the College and with their faculty support.

**2.4. Student Counselling** The College recognizes that a student may experience problems in coping with issues in their personal lives and in the environment where they live and learn. College has an inhouse Counselling centre to provide counselling services to students and staff. Counselling services are aimed at helping students use their existing problem-solving skills more effectively or to develop new or better coping skills. Counselling also promotes and facilitates positive mental, psychological health and emotional wellbeing of students and enhances the students' academic and personal functioning. Counselling sessions provide an opportunity for the student to describe their feelings and problems for themselves and then to reach decisions and actions that are based on informed choices. Regular mentoring sessions are held for the students in the college campus.



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**2.5. Students Career Guidance** The College is committed to career guidance for all students to prepare them for progression to employment and/or higher education courses. The College strives to put students at the heart of its strategic development and planning to ensure their needs come first. Career guidance includes helping students to:

· choose an appropriate course in the college · investigate career opportunities · investigate employment opportunities in different sectors 6 · implement their plans for progression

**2.6 Prayer Service** encourages students to come together, irrespective of religious values and builds friendship with people of varying backgrounds and interests.

**2.7. Accommodation Services** The College runs a hostel for women. They have a limited number of bed spaces that are given out competitively on a first come first served basis.

**2.8. Catering services** College provides catering services through canteen.

**2.9. Sports and games facilities** The College's Sports and Games Department offers members of the College sporting and gaming services to live active and meaningful lives while on campus.

- **2.10 Health care Services** The College's Health Unit provides both preventive and curative care to students and staff, with a dispensary in the campus and accident insurance for all students. Following facilities are provided as part of health care services
  - Sick room
  - Sanitizer vending machines
  - Room for differently abled persons
  - Ramp
  - Elevator provision

**2.11. Security** The College takes the security of its students and staff very seriously. Campus is fully equipped with CCTV cameras and has fire safety measures in place.

**2.12. Clubs** Clubs are an integral part of the System of Education. Active participation in any one of the clubs is highly recommended. These give the students opportunities for overall personality development.



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**2.13. Student Entertainment** The College holds entertainment events Megh Malhar & Neherika from time to time to keep students entertained and relaxed. The college organizes various co-curricular activities such as debate, speech competition, essay writing contest, , elocution, painting, singing, music, drawing, quiz,

**2.14 Student Grievance cell** : It hears the grievances of the students and addresses the issues.

**2,15 Anti Ragging Committee** : It prohibits ragging inside and outside the campus.



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