Policy on E-Governance

E-governance aims at enhancing governance through digitalisation in various domains for the development of the college.

Objectives:

1. To facilitate an effective and efficient system of governance within the institution.

2. To ensure transparency and accountability in all the operations of the college.

3. To promote an eco-friendly, paperless culture in the campus.

4. To provide easy and quick access to information.

5. To establish a fully automated library.

Domains of Implementation

To implement E-governance in domains like Administration, Finance & accounts, Students' support and admission, Examination and library.

Administration: To ensure efficient administration through storing, retrieval of staff and student database, department workload, timetable and to take corrective action if necessary, using EASY-Education Automation Software.

Finance and Accounts: For easy maintenance and retrieval of data pertaining to finance, budget allocation, staff salary, infrastructure augmentation, upkeep of physical and academic facilities using Tally ERP 9.

Student Admission and Support: Creation of Admission portal, student fees payment, Issue of Transfer certificate, maintenance, analysis and retrieval of details from student database is executed using EASY-Education Automation Software. G-Suite is being used

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for conducting online classes. An In-House program for voting developed by the Computer Science department based on Visual Basic software is used to conduct student council elections.

Examination: In house program developed using MS Visual Foxpro software by the Department of Computer Science is utilised for the seating arrangements during university examinations.

Library: Access to e-resources, e-journals, e-books is given to all faculties and research scholars. All activities of the library like book issue, book return, user-entry, catalogue maintenance, staff and student membership database are fully automated.

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