

28.6.19

A workshop on Assessment of NIRF Ranking was conducted on 28.6.19 by Dr. Clement King for the IQAC representatives.

A WORKSHOP ON ASSESSMENT OF NIRF RANKING

DATE: 28.06.19

VENUE: DULICHAND BLOCK

S.NO	NAME OF THE FACULTY	DEPARTMENT	TIME IN	SIGNATURE
✓1.	Dr. A. VASANTHI	Tourism and Travel Management	9.00	A. Vasanthi
✓2.	Dr. B. BHARATH	BANK MANAGEMENT	9.00	B. B. Jai
✓3.	T. D. REKHA	BANK MANAGEMENT	9.00	T. D. Rekha
✓4.	Dr. J. CHITHRALEKHA	Commerce - H/F Shift - II	9.00	J. Chithra
✓5.	Dr. C. A. ANNE BENEDEGA	Bus. Eco.	9.00	C. A. Anne
✓6.	SUMATHI. K	COMPUTER SCIENCE	9.00	S. Sumathi
✓7.	RADHA. S	COMPUTER SCIENCE	9.00	R. Radha
✓8.	PARAMESWARI. A	COMPUTER SCIENCE	9.00	P. Parameswari
✓9.	Dr. S. KAVITHA	Public Admn	9.04	S. Kavitha
✓10.	Ms. G. HEMALATHA	Public Admn	9.04	G. Hemalatha
✓11.	Dr. N. CHITHRA	Commerce (Shift I)	9.00	N. Chithra
✓12.	Dr. C. Chitra	Comme (CA)	9.00	C. Chitra
✓13.	N. GEETHA LAKSHMI	BCA (S-II)	9.00	N. Geetha
✓14.	R. ALLIRANI	Computer Science (SII)	9.00	R. Allirani
✓15.	Dr. R. POORNAMATHY.	Commerce (Shift II)	9.00	R. Poornamathy
✓16.	Dr. A. SIVITHA	AP PHYSICS	9.00	A. Sivitha
✓17.	DR. SUGANTHI. V	N & D	9.00	S. Suganthi
✓18.	S. SANGAMITHRA	N & D	9.00	S. Sangamithra
✓19.	G. DEEBALAKSHMI	BCA	9.00	G. Deebalakshmi
✓20.	A. VINCY	Computer Science (Shift I)	9.04	A. Vincy
✓21.	C. RAJESWARI	ENGLISH (SHIFT II)	9.00	C. Rajeswari
✓22.	DR. G. M. DEIVANAYAGI	Corp. secretarship	9.00	G. M. Deivanayagi
✓23.	Dr. A. Uma Maheswari	Corp. Sec.	9.00	A. Uma
✓24.	Mrs. K. Malligeswari	Mathematics	9.05	K. Malligeswari
✓25.	Mrs. N. K. VINODHINI	"	9.05	N. K. Vinodhini
✓26.	Dr. P. RADHIKA	Collocate	9.05	P. Radhika
✓27.	Saranya R	B. COM (C.A) Shift II	9.05	S. Saranya

A WORKSHOP ON ASSESSMENT OF NIRF RANKING

DATE: 28.06.19

VENUE: DULICHAND BLOCK

SNO	NAME OF THE FACULTY	DEPARTMENT	TIME IN	SIGNATURE
18	T. SOBANA PREMLATHA	CHEMISTRY	9.30 AM	T. Sobana
19	P. PRIYA	Corporate shift-II	9.30 AM	P. Priya
20	K. MAHESWARI	COMPUTER SCI	9.00 AM	K. Maheswari
21	Dr. P. D. SHERLIN	TOURISM	9.00 AM	Dr. P. D. Sherlin
22	DR HANNAH VIJAYKUMAR	COMPUTER SC.	9.00 AM	Hannah
23	Dr. S. Santhi	Commerce	9.00 am	S. Santhi
24	S. RANJANA	Comp. Science	9.00 AM	S. Ranjana
25	Dr. M. ASHA BANU	Corp - shift-II	9.00	Dr. M. Asha Banu
26	Dr. V. MEENA KUMAR	English	9.45	V. Meena
27	Dr. K. USHA	Public Adm.	9.45	K. Usha
28	DR. R. MEENA	TAMIL	9.45	R. Meena
29	K. SRIVIDHYA	English	10.00	K. Srividhya
30	Dr. K. INDUMATHI	LIBRARY	10.00	K. Indumathi
31	Dr. N. MAHESWARI	COMMERCE (HONS)	9.00	N. Maheswari
32	DR. ARCHANA M SARDAR	English	10.15	Dr. Archana M Sardar
33	Ms. K. Priya Suelha	Chemistry	11.00 am	K. Priya Suelha
34	S. Karpagam	B.C.A	11.20 Am	S. Karpagam

PRINCIPAL: Jayashree kosh

9.7.19

The meeting for the IQAC was held on 9.7.19 regarding the AQAR for 2018-2019

ANNA ADARSH COLLEGE FOR WOMEN

Internal Quality Assurance Cell

**Department Representatives - Shift I
2019-2020**

SNO	NAME OF THE FACULTY	DEPARTMENT	CONTACT NO	E-MAIL ID
1	Dr. ASHINE-BENEDIXA	Business Economics	6382589960	buseconic@gmail
2	K. SRIVIDHYA	English	9840806332	srividhya611973@gmail
3	Dr. A. VASANTHI	Tourism	9840503999	Vg.vasanthia@gmail
4	Dr. S. KAVITHA	Public Administration	9444750529	KaviePtd@yahoo
5	SUHATHI. K.	Computer Science	8825772052	sumathi3anna@gmail
6	Dr. A. SOVITHA	Physics	9444585755	Suvi.columba@gmail
7	N.K. VINODHINI.	Mathematics	9884515702	vinodkaran@yahoo
8	Ms. S. SANGAMITHRA	Home Science	9789833472	s.sangama@gmail
9	T. SOBANA PREMATHA	Chemistry	9840896345	sobana.vasudran@gmail
10	S. DEEBALAKSHMI	BCA	9551228509	deebalalshmi@gmail
11	M. Manonmani	Commerce General	9940017162	manonmani.fari@gmail
12	A. Uma Makeswari	Corporate Secretaryship	9840032241	umatrana@gmail
13	Dr. B. BHARATHI	Bank Management	7010009792	bancofest15@gmail
14	M. KAVITHA	Tamil	9500047673	kavisakthi829@gmail
15	Dr. J. Padmapriya	Hindi	9444948742	j-padmapra@yahoo
16		French		
17	Dr. M. BHUVANESWARI	Sanskrit	7299191975	bhuvanka202@yahoo
18	Dr. K. INDUMATHI	Library	9940240440	indumathi.vjani@gmail
19		Physical Education		

9.7.19

ANNA ADARSH COLLEGE FOR WOMEN

Internal Quality Assurance Cell

**Department Representatives - Shift II
2019-2020**

NAME OF THE FACULTY	DEPARTMENT	CONTACT NO	E-MAIL ID
DR. N. CHITHRA	Commerce General	99414 41551	n_chitraz9@yahoo.com
P. PRIYA	Corporate Secretaryship	8680038787	priya.priya1614@gmail.com
DR. M.R. VIDHYA	Accounting and Finance	8122355989	mail to mrv@gmail.com
Dr. N. Maheswari	Honours	9894820519	magirasu@gmail.com
DR. C. CHITRA	Computer Application	9943052046	pcchis2@yahoo.co.in
R. ALLIRANI	Computer Science	9840466733	allikumaran@gmail.com
N. GEETHA LAKSHMI	BCA	9790830660	n-geethalakshmi@yahoo.co.in
	Economics		
C. RAJESWARI	English	9860964438	rajid2276@gmail.com
Dr. GEETHA RAMANAN	Tamil	9962410628	geeor20@gmail.com
P. LALITHA	Hindi	99405580	P.Lalitha
R. JAYA G LOBY	Mathematics	9710197830	god bless glory@gmail.com

Co-ordinators

Dr. V. Saiji Satyarathi : V. Saiji Satyarathi

Dr. P. Radhika : P. Radhika
09/04/19

Dr. Hannah Vijayakumar : Hannah Vijayakumar
9/7/2019

Source Incharge : K. Maheswari/.

As Incharge : Shilpa D

Commerce Incharge : S. Santhi 9/7/19

Shift II incharge : Ab. J

Jayashree Phoshi
PRINCIPAL

17.7.19

The meeting for the IQAC representative of the Department was conducted on 17.7.19 by the Principal. The following were discussed

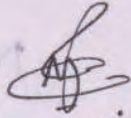
- The new format for AQAR was discussed
- To enroll students for MOOC courses / SWAYAM.
- A report on ICT tools & pedagogy should be submitted to principal mam.
- Details for website updation should be in bullets and brief. Photos for website will be selected by Principal mam. Submission date 22/7/19. to ...
- IQAC calendar should be submitted to Dr. Sherhi. PTM.

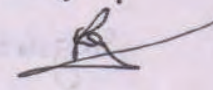
IQAC Representatives.


17.7.19


<u>S.No</u>	<u>NAME</u>	<u>DEPARTMENT</u>	<u>SIGNATURE</u>
1.	Dr. A. VASANTHI	TTM	A. Vasanthi
2.	Dr. B. BHARATHI	BBM	B. Bharathi
3.	Dr. A. SURESH	Physics	A. Suresh
4.	Dr. A. UMAMAHESWARI	Corporate	A. Uma
5.	Dr. M. Manonmani	Commerce General (E)	M. Manonmani
6.	Dr. K. Indumathi	Librarian	K. Indumathi
7.	Dr. S. Kavitha	Public Admin	S. Kavitha
8.	Mrs. S. Gayathri	Mathematics	S. Gayathri
9.	Dr. P. Selvi	Economics (Shift II Commerce)	P. Selvi
10.	P. PRIYA	B.Com Cooperative Shift - II	P. Priya
11.	Dr. C. Chitra	B.Com (CA) - Shift II	C. Chitra
12.	Dr. N. Chitra	B.Com - General Shift II	N. Chitra
13.	Dr. M. R. VIDHYA	B.Com (A/F) Shift II	M. R. Vidhya
14.	M. KAVITHA	TAMIL SHIFT I	M. Kavitha
15.	Dr. GEETHA RAMANAN	Tamil (Shift II)	Geetha Ramanam
16.	Dr. M. Bhuvaneshwari	Sanskrit (Shift I+II)	M. Bhuvaneshwari
17.	C. ROOSEVARDI	English (Shift - II)	C. Roosevardi
18.	S. DEEBALAKSHMI	BCA (SHIFT-I)	S. Deebalakshmi
19.	N. Geetha Lakshmi	BCA (Shift - II)	N. Geetha Lakshmi
20.	R. ALLIXANI	Comp. Sci (S-II)	R. Allixani
	J. J. J. J.	"	J. J. J. J.

22. Dr. N. Maheswari B. com (Hons) Madurai

23. Jemima Mercy Business Edu 

24. R. JAYA GLORY MATHS sk - II 

25. P. LALITHA HINDI SK II 

26. Dr. J. Padmapriya Hindi Shift - II 

27. S. Sathi com: 

28. K. Sanyal Comp. Science 

29. T. Sabare Prathe Chemistry 

30. S. Sanyal N&D 

IBAC Co-ordinators

1. Dr. V. Sai Satyavathi : V. Sai Satyavathi


2. Dr. P. Radhika : P. Radhika

3. Dr. Hannah Vijayakumar : Hannah Vijayakumar

Science Incharge : K. Maheswari
17/7/19

Arts Incharge : Shilpa D.

Commerce Incharge : S. Sathi

Shift II Incharge : 

Jayas hreshosh
Principal

17.7.19

Meeting with IQAC representatives of Shift II
regarding 2018-2019 AACR.

<u>S.No.</u>	<u>Dept</u>	<u>Name of the Staff</u>	<u>Signature</u>
1.	B. Com (Gen)	- DR. N. CHITHRA	Chithra
2.	B. Com (Hons)	- Dr. N. Maheswari	Maheswari
3.	B. Com (A+F)	- DR. M. R. VIDHYA	Dr. M. R. Vidhya
4.	B. Com (CA)	- DR. C. CHITRA	C. Chitra
5.	B. Com (Corp)	- P. PRIYA	P. Priya
6.	BSc. (Comp Sci)	- R. ALLIRANI	R. Allirani
7.	BCA	- GEETHA LAKSHMIN	Geetha Lakshmin
8.	English	- C. RAJESWARI	C. Rajeswari
9.	Lang	- DR. GEETHA RAMANAN	Dr. Geetha Ramanan
10.	Economics	- P. SELVI	P. Selvi
11.	Maths	- R. JAYA LOKY	R. Jaya Loky
12.	Hindi	- P. LALITHA	P. Lalitha

Shift II IQAC incharge :

Principal

Tyashree Doshi

19.7.19

Meeting with IQAC representatives of Arts
Department. regarding 2018-2019 AQAR

1. Business Economics Dr. C. A.

2. English K SRIVIDHYA - K. S. dhya

3. Public Administration - Dr. S. KAVISHA Jen the

4. Tourism & Travel Management: DR. A. VASANTHI - A. Vasanthi

5.

IQAC Arts Incharge: Shel P. D.
19/7/19

Jayashankar Phosh
Principal

19/7/19

Meeting with IQAC representatives of Commerce and Language Department regarding 2018-19

AQAR

S.No	Name	Department	Signature
1.	M. Manomani	Commerce (General)	[Signature]
2.	M. Bhuvaneshwari	Sanskrit	[Signature] 19/7/19
3.	A. Uma Maheswari	Corporate	[Signature]
4.	J. SRIATHA	TANTRIC	[Signature]
5.	Dr. J. Radhagiri	Hindi	[Signature]
6.	DR. B. BHARATHI	BBM	B. Bharathi

Commerce Incharge S. Sankhi

Jayashree Ghosh
Principal

24.7.19

Meeting with IQAC representatives of Sree
Department regarding 2018-19 AGAR

S.No	Name	Department	Signature
1.	Dr. A. Suvitha	Physics	A. Suvitha
2.	SUMATHI. K	Comput. Sci Shift I	S. Sumathi
3.	S. DEEBALAKSHMI	BCA [SHIFT-I]	S. Deebalakshmi
4.	T. SRINIVAS PRERLATHA	Chemistry	T. SR.
5.	S. Saranlatha	NTP	S. Saranlatha
6.	N.K. VINODINI	MATHS	N.K. Vinodini

Science Incharge K. Maheswari/.

Jayashree Prakash
Principal

29/7/19

A meeting was conducted by the Principal for the IQAC Co-ordinators. The following were discussed.

- The consolidated AAR submission date was fixed as 26 August 2019.
- The programs to be conducted by the IQAC were discussed.
- The National Conference was scheduled on 13th August 2019.
- An orientation program on OBE was scheduled on 16th August 2019.
- An FDP by Principal mam was fixed ~~on~~ for 4 September between 12 to 2pm

IQAC Co-ordinators

Dr. Hannah Vijayakumar : Hannah Vijaykumar

Science in charge : K. Maheswari.

Arts in charge : Shilpa

Commerce in charge : S. Sankhi

Shift - II in charge : Shilpa

Jayashreephosh
Principal

16.8.19

A Faculty Development Programme on
NAAC RAF (Revised Accreditation Framework)
was conducted on 16.8.19 by Dr. M.P. Rajan.

Attendance Enclosed

Jayashreephosh
Principal :

ATTENDANCE SHEET

INTERNAL QUALITY ASSURANCE CELL

FACULTY DEVELOPMENT PROGRAMME

NAAC RAF (Revised Accreditation Framework)

16 August 2019

SNO	NAME	DEPARTMENT	SIGNATURE
1	SUMATHI.K	Computer Science	K. Sumathi
2	S.RADHA	Computer Science	A. Radha
3	D.SASIREKHA	Computer Science	D. S.S.
4	DR. N. CHITRA	Commerce - shift II	Chitra
5	Dr. C. Chitra	Commerce (A)	C. Chitra
6	DR. GEETHA RAMANAN	TAMIL	Geetha Raman
7	R. Allisani	Comp. Sci (shift II)	R. Allisani
8	DR. M. MANONMANI	Commerce (shift I)	M. Manonmani
9	DR. A. VASANTHI	TTM	A. Vasanthi
10	S. DEEBALAKSHMI	BCA (shift I)	S. Deebalakshmi
11	N. Geethalakshmi	BCA (shift II)	Geetha
12	P. PRIYA	Corporate (shift II)	P. Priya
13	T. SOBANA PREMLATHA	Chemistry	T. Sobana
14	DR. P.C. SREELATHA	BBA Dept	P.C. Sreelatha
15	DR. B. Bharathi	"	B. Bharathi
16	DR. M.R. VIDHYA	Commerce - AC (S-II)	M.R. Vidhya
17	DR. N. Maheshwari	Commerce (Hons) II	N. Maheshwari
18	DR. P. SELVI	Economics (shift II)	P. Selvi
19	DR. C.A. ANNE BENEDEXA	Bus. Eco.	C.A. Anne
20	L. JONY FATHIMA	BUS. Economics	L. Jony
21	S. SANGAMITHRA	N&D	S. Sangamithra
22	R. SRIVIDHYA	English	R. Srividhya
23	DR. SKARITHA	Public Administration	S. Karitha
24	DR. A. Uma Maheswari	Corporate	A. Uma

19/8/19

A meeting was held on 19/8/19 with Principal for the IBAC co-ordinators.

The following were discussed in the meeting

- updation of website for 2018-19 at the earliest.
- the distribution of duties for the ~~the~~ National Seminar to be held on 24.8.19 were discussed. - Name Plates, Bouquet, refreshment, lunch
- Decided to conduct ~~eye~~ Faculty Development Programme on latest ICT technology.
- about e-learning resources

Attendance Enclosed:

IBAC Co-ordinators

1. Dr. V. Sayi Satyavathi :
 2. Dr. P. Radhika : P. Radhika
 3. Dr. Hannah Vijayakumar : Hannah Vijay Kumar
- Science Incharge : K. Maheswari
- Commerce Incharge : J. Shankar
- Arts Incharge : Shilpa
- Shift II Incharge :

Jayashreeprakash
Principal

19/8/19

Attendance Sheet

S. No	Name	Department	Signature
1.	Dr. B. BHARATHI	BBM	B. B.
2.	Dr. M. Manonmani	Commerce	
3.	Dr. A. VASANTHI	TTM	A. Vasanthi
4.	Ms. A. Sumitha	Chemistry	Sumitha
5.	Dr. C. A. Anna Benedicta	Bus. Eco	
6.	K. Srividhya	English	K. S.
7.	S. DEEBACALSHAMI	BCA (SHIFT-I)	S. Deebalashami
8.	K. Shyamala	Comp. Sci	
9.	S. SANGAMITHRA	Net D	S. Sangamithra
10.	Ms. M. Deivanayagi	Comp. Secy	
11.	Dr. A. suvitha	Physics	A. S.
12.	N. K. Vandhini	Maths	N. K.
13.	Ms. G. Hemalatha	Public Ad	H.
14.	R. Jaya Lakshmi	Maths Shift II	R.
15.	Dr. P. SELVI	ECONOMICS	P. Selvi
16.	R. Allisani	Comp. Sci (Shift II)	R. Allisani
17.	Dr. C. chitra	B.com (CA)	C. Chitra
18.	P. PRIYA	B.com (Corporate)	P. Priya
19.	P. LALITHA	Hindi Shift II	P. Lalitha
20.	Dr. M. R. VIDHYA	A/F (Shift II)	M. R. Vidhya
21.	Dr. GEETHA RAMANAN	TAMIL (Shift II)	G.
22.	N. Geethalakshmi	BCA (Shift-II)	N.
23.	Dr. N. Maheswari	B-com (Hons)	N.
24.	Dr. Ni Chithra	u (Gen)	N.

25. C. KATESWARI ENGLISH (SHIFT II) C. Rajeevam


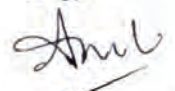






19.12.19

A meeting was held for the IQAC representatives on 19.12.19.

The following were discussed,

- NIRF was submitted by the college
- Submission of AQAR and India Today Ranking ~~process~~ is in process.
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Attendance Sheet

S.No	Name	Department	Signature
1.	Dr. J. PadmaPriya	Hindi	
2.	Dr. S. Gokhila	ENGLISH	
3.	Dr. C.A. Anne Bernadec	Bos. Economics	
4.	Dr. S. Karitha	Public Admin	
5.	S. DEEBALAKSHMI	BCA	
6.	N.K. Vindhani	Maths	
7.	K. Sanyathi	Comp. Sci (HII)	
8.	Dr. A. Suvitha	Physics	
9.	Dr. A. VASANTHI	TTM	
10.	Dr. M. Manonmai	Commerce	
11.	Dr. A. Uma Maheswari	Corporate	
12.	Dr. M. Pothaneswari	Sanskrit	 19/12/19
13.	M. KAVITHA	Tamil	 M. Kavitha 19/12/19
14.	Dr. B. BHARATHI	BBM	 B. Bharathi
15.	S. Sanyamitra	N&D	 Sanyamitra 19/12/19
16.	T. SOBANA PRENLATHA	CHEMISTRY	 T. Sobana 19/12/19
17.	Dr. K. INDUMATHI	LIBRARIAN	 19/12/2019

Jayashree Phosh



Punjab Association's
ANNA ADARSH COLLEGE FOR WOMEN

(Affiliated to University of Madras)

Chennai - 600040, Tamil Nadu.

IQAC Minutes : Action Taken Report
Academic Year 2019-2020

Sl No	Date	Agenda	Action Taken/Outcome
1	14/6/2019	Discussion of ranking	Principal discussed the ranking with faculty and insisted on quality parameters to be followed to enhance the ranking. <ul style="list-style-type: none">• College got 90th Rank in NIRF• India Today , among Chennai colleges, 6th in Commerce, 8th in Arts and 12th in Science.
		NAAC preparedness	<ul style="list-style-type: none">• Details of the Department Activities to be sent to IQAC mail• Overview of the revision in the Assessment and Accreditation process was given by the Principal. More emphasis on Data in the new process.
2	28/6/2019	Orientation for NIRF	Workshop on Assessment of NIRF Ranking was conducted by Dr. Clement King for IQAC representatives
3	20/6/2019	Effective utilisation of resources	<ul style="list-style-type: none">• For the effective and fair utilisation of common facilities, conference hall and auditorium booking for departmental activities to be informed to IQAC• Culturals to be conducted as per the schedule given in College calendar• Students can be sent to library if a faculty member is on leave



R. Sankar

PRINCIPAL
ANNA ADARSH COLLEGE FOR WOMEN
ANNA NAGAR, CHENNAI 600 040



Punjab Association's
ANNA ADARSH COLLEGE FOR WOMEN

(Affiliated to University of Madras)

Chennai - 600040, Tamil Nadu.

4	17/7/2019	Strengthening quality	<ul style="list-style-type: none">• Students were encouraged to register for swayam, MOOC courses• IQAC Calendar to be submitted to Dr. Shirline David• Format for the Details for website updation discussed
5	19/7/2019	Preparedness for NAAC	Discussion with IQAC members for AQAR submission
6	29/7/2019	AQAR Submission and plan of action for IQAC	<ul style="list-style-type: none">• Consolidation for AQAR Submission to be completed by 28/08/2019• National Conference is Scheduled on 13/08/2019• FDP to be conducted by the Principal on 4th September 2019
7	16/8/2019	FDP on NAAC revised framework	FDP on NAAC revised framework was conducted on 16/8/2019 by Dr.M.P. Rajan
8	19/8/2019	Quality Initiatives	<ul style="list-style-type: none">• For the efficient conduct of National seminar, duties allotted to IQAC members• Decided to conduct FDP on latest ICT Technology
		NIRF and India Today Ranking	Both the reports submitted
		Sports Day	Duty allotted to Departments for the efficient conduct of the event
		Record of events	Photos of the events, are to be given to college magazine committee, Adarsh Sandesh and IQAC



R. Shankar

PRINCIPAL
ANNA ADARSH COLLEGE FOR WOMEN
ANNA NAGAR, CHENNAI 600 040



Punjab Association's
ANNA ADARSH COLLEGE FOR WOMEN

(Affiliated to University of Madras)

Chennai - 600040, Tamil Nadu.

9	9/1/2019	NAAC preparedness	<ul style="list-style-type: none">• Both staff and students to possess certificate of participation in Intercollegiate, state, National, international level Conferences or Seminars• Departments to prepare roadmap for 5 years• Develop ICT tools for their subjects
		Research Aptitude	Staff were encouraged to go for more publications and few authored books
10	30/1/2020	Conduct of students election, College Day, Convocation	Dates were finalised and duties were allotted to departments
11	4/3/2020	College day and convocation	Follow up meeting to discuss the functional aspects of the various roles

IQAC Coordinator

Principal



PRINCIPAL
ANNA ADARSH COLLEGE FOR WOMEN
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