YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	ANNA ADARSH COLLEGE FOR WOMEN
• Name of the Head of the institution	Dr. R SHANTHI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04426212089
• Mobile no	7299940295
• Registered e-mail	college.annaadarsh @gmail.com
• Alternate e-mail	principal@annaadarsh.edu.in
• Address	AI, II STREET, 9TH MAIN ROAD,ANNA NAGAR
• City/Town	CHENNAI
• State/UT	TAMIL NADU
• Pin Code	600040
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**University of Madras**
• Name of the IQAC Coordinator	**Dr.Shirline David**
• Phone No.	**04426212018**
• Alternate phone No.	**04426212089**
• Mobile	**9840533464**
• IQAC e-mail address	**iqac@annaadarsh.edu.in**
• Alternate Email address	**aacw@annaadarsh.edu.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://annaadarsh.edu.in/wp-content/uploads/2022/08/20-21-aqar.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://annaadarsh.edu.in/wp-content/uploads/2022/11/ACADEMIC-CALENDAR-2021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**A+**	**3.54**	**2017**	**12/09/2017**	**11/09/2022**
Cycle 1	**A**	**3.20**	**2011**	**16/09/2011**	**15/09/2016**

6.Date of Establishment of IQAC	**22/06/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)

9.No. of IQAC meetings held during the year	**24**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**

• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Institutional remedial courses for Bloomers
Experiential learning, problem solving methods, projects, peer-learning methods envisaged for Advanced learners
Release of Newsletters and in-house journals by all departments
Conducted Environment, Energy and Green Audit
Organised National and International seminar/webinar, workshop on various topics including NEP

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To apply for autonomous status	Applied during the year
To adopt student-centric teaching-learning strategies in line with NEP Guidelines	Value added/ add-on/certificate courses offered(66 courses, in which 5191 students enrolled), 1495 students have undergone internships, 527 students did projects and 33 students went for field work and 773 students enrolled in NPTEL courses
To introduce new courses that are in demand and design: new employability enhancement programs	B.Sc., Psychology, B.Com Accounting and Finance, Master of Social Work -MSW,, B.Com Bank Management, B.Com Marketing Management, Bachelor of Business Administration-BBA M.Sc., Home Science- Food Service Management and Dietetics , B.Sc., Computer Science with Data Science; MSME skill based training programmes were introduced

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Governing Council	15/03/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	18/03/2022

15.Multidisciplinary / interdisciplinary

Our Institution's vision articulates our aspirations to emerge as a highly respected multidisciplinary and student centric centre and together with the support and dedicated efforts of all the stakeholders, in the coming years the College will achieve a greater

level of excellence and distinction in the higher education arena at national level. The college has started the process of moving on to an autonomous status and subsequently plans to integrate curriculum in a manner that generates an understanding of themes and ideas that cut across disciplines and of the connections between different disciplines and their relationship to the real world. The pedagogical practices are to be designed in such a way that self learning skills are inculcated among the students so that they become lifelong learners, who can effectively face the challenges of an unpredictable future to establish linkage with the industry to make teaching, research and training at the College relevant to the needs of the economy, at national and global level.

16.Academic bank of credits (ABC):

Anna Adarsh College abides by the curriculum and structure prepared by the affiliating university in this regard. Faculty's use of communicative strategies encourages pedagogic practices that are interactive in nature and more likely to impact the student learning outcomes and hence they are effective. On attaining an autonomous status the Institution proposes to register with the ABC. This step will permit the institution to lodge and maintain the integrity, the authenticity and confidentiality of student credits, enable credit transfer through digital mode, credit recognition and allows multiple entry and multiple exit for students. NEP2020 improves transparency and helps to build a more flexible approach to curriculum design and development.

17.Skill development:

The institution is in the process of addressing this skill gap through comprehensive efforts in skill development of the students. Training in soft skills, personality development, computing skills, proficiency in foreign languages etc is provided to students. In collaboration with the Central Palmugur and Palm Products Institute, Khadi and Village Industries Commission, Ministry of MSME, Govt of India the Institution provides training in various crafts and guides students to set up their own entrepreneurial ventures. Students are given credit points in the final semester for their participation in such training programmes. Students are provided with opportunities to participate in social welfare initiatives undertaken by departments and clubs.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Cultural awareness and expression are among the major competencies considered important among students as it provides them with a sense of identity, belonging, as well as an appreciation of other cultures and identities. At Anna Adarsh College teaching in the bilingual(Tamil/English)mode is encouraged wherever possible, conducting more experiential Tamil language learning, inviting outstanding local artists, writers, crafts persons, and other experts as master instructors in various subjects of local expertise are other ways in which knowledge of Indian culture is promoted. It is also proposed that in the coming years after obtaining autonomy to include traditional Indian knowledge viz tribal and local content into the curriculum, across humanities, sciences, arts, and sports, wherever relevant.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution encouraged the faculty to participate in numerous webinars to update themselves on Bloom's taxonomy and outcome based learning. This step improved the confidence of the faculty and they were able to define and prepare CO, POs, PSO etc.

Some important aspects of the Outcome Based Education in the Department of Commerce

1. Course is defined as a theory, practical or theory cum practical subject studied in a semester.Eg. Cost Accounting,Income tax.

2. Course Outcome (CO) Course outcomes are statements that describe significant and essential learning that learners have achieved, and can reliably demonstrate at the end of a course. Generally three or more course outcomes may be specified for each course based on its weightage. Eg: CO of Cost Accounting Students would be able to classify costs and would be able to prepare a cost sheet for manufacturing and trading concerns. Students would be able to reconcile cost and financial statements. Students would be able to prepare a contract account and understand various aspects of contract costing including treatment of profit on incomplete contracts.

3. Programme is defined as the specialization or discipline of a; Degree. It is the interconnected arrangement of courses, co-curricular and extracurricular activities to accomplish predetermined objectives leading to the awarding of a degree. For Example: B.Com General

4. Programme Outcomes (POs): Program outcomes are narrower statements that describe what students are expected to be able to do by the time of graduation. POs are expected to be aligned closely with Graduate Attributes.

5. Programme Specific Outcomes (PSO): Programme Specific Outcomes are what the students should be able to do at the time of graduation with reference to a specific discipline. PSO of Commerce General: The Learners venture into Managerial positions, Accounting, Banking Sectors, Auditing, Company Secretaryship, Teaching, Stock Brokers, Government Employment etc.

20.Distance education/online education:

The closure of physical campuses because of the pandemic resulted in the complete disruption of the traditional instructional methods. The Institution immediately rose to the occasion and found new ways to continue learning during this challenging time. An online teaching and learning strategy framework was developed to provide an active and personalized mode of education for all the students. In order to continue offering quality education, careful planning was done for the transition from formal classroom education to online education with the help of virtual classes and other pivotal online tools. Software such as Google Classroom (GCR) was initiated through GSuite Education. Special faculty training was provided in the usage of GSuite tools. Teachers could communicate with learners anywhere with Google Meet, Chat and Gmail, and engage students directly within the classroom to provide clear guidance. GMeet provided the hosting platform to conduct live webinars for learning, skill training, faculty-oriented programs,and meetings. The students were introduced to new apps and ICT tools to supplement their learning. Learning was made more interesting through fun learning apps like "book widgets","Word scramble", "Grammar Wizard", etc. Study materials were posted in the GCR which gave the students flexibility in usage.

Extended Profile

1.Programme

1.1   **622**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   **5209**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2   **768**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File]

2.3   **1781**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]

3.Academic

3.1   **216**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]

3.2   **216**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**622**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**5209**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**768**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**1781**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**216**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	216

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	81
4.2 Total expenditure excluding salary during the year (INR in lakhs)	310.26
4.3 Total number of computers on campus for academic purposes	350

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Anna Adarsh College for Women, having a Non-Autonomous status, adheres to the prescribed curriculum of Madras University (Affiliating University). The College gives suggestions for curriculum framing through Board of Study members of respective subjects.

The College ensures effective curriculum planning and delivery through a well planned and documented process as outlined below.

- The Heads of the Department and the faculty plan timely completion of syllabus through Lesson Plan, assignments, seminars, practicals, projects etc. The entire process is documented for midcourse correction, augmenting resources and evaluation of courses at the end of each semester. The College prepares the Master Timetable with inputs from the Departments each semester. Department Timetable is framed and strictly adhered. Few courses like Mathematics, Accounts

etc have more hours of teaching.

- The emphasis of the pedagogy is done effectively, while the teacher provides additional course related contents in the form of visual, audio, and/or any other means to assist classroom learning. The three prevalent delivery mechanisms are
- In-Person
- Online
- Blended

Postgraduate students are given reference books for self and team learning. They are encouraged to undertake research projects to inculcate research aptitude and knowledge. Departments organize academic field visits, seminars and conferences that enhance the scope of curriculum.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[NIL](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Academic calendar is framed as per University guidelines. It includes - reopening and closing date, number of working days, holidays, internal examination schedule, tentative dates for theory examination etc. This calendar is circulated to all the staff and students.
- Continuous Internal Assessment: Students' performance is assessed continuously through periodic tests, four internal assessments, two model examinations, assignments, presentations and practical examinations are conducted on the days indicated in the calendar. If a student misses an internal test due to genuine reason, alternate test is conducted. The criterion for evaluation is given by the University of Madras. Projects are reviewed regularly by the project supervisors and HOD of the respective departments. Mock viva-voce is conducted as a prelude to the University Examination.
- The institution assesses the learning levels of the students periodically and organizes special programmes for High Achievers, Mid range Achievers and Bloomers (Slow learners) by the following measures:

- **Walk the scholar Program for advanced learners**

- **Developing self-learning materials (SLM),**

- **Orientation, Bridge courses**

- **Scholar support program, Remedial teaching,**

- **Providing peer tutoring by high ability classmates for Bloomers**

- **Student classroom seminars, quiz programmes and group discussions on specific topics are also a part of the participatory learning methods.**

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

30

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

66

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

5191

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **Value education is offered to III UG students where they learn about human values, issues related to equal rights, human dignity and freedom.**

- **100% of our students are enrolled in NSS, RRC, YRC, Rotaract, Enviro Club etc. and are engaged in street plays, blood donation camps, health checkup initiatives, awareness programmes on water conservation and literacy, vaccination drives etc in collaboration with government bodies, local bodies and NGOs.**

- **The Friday prayers in the College include readings from scriptures of different faith which signifies commitment to secular values.**

- **The College celebrates all important commemorative days.**

- **The College instills thoughts and corrects perceptions on gender, for changing attitudes into accepting gender equality as a fundamental social value and leads to the development of a more informed society.**

- **The Departments of Public Administration, Social Work and English Literature offer papers on Gender Studies as part of their curriculum.**

- **Students of II UG (100%) are sensitized on Environmental issues by means of a paper on Environmental Studies as part of the curriculum.**
- **The Enviro club organizes programmes focussing on sustaining a green and clean environment. Display boards carrying messages on the environment are placed at vantage points in the campus.**

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2055

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	https://annaadarsh.edu.in/wp-content/uploads/2022/11/STAKEHOLDERS-FEEDBACK-ANALYSIS-2021-2022.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows　　　　**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://annaadarsh.edu.in/wp-content/uploads/2022/11/FEEDBACK-ATR-2021-2022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2061

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

758

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students periodically and organizes special programmes for High Achievers, Mid range Achievers and Bloomers (Slow learners) by the following measures: Walk the scholar Program for advanced learners Developing self-learning materials (SLM), Orientation, Bridge courses Scholar support program, Remedial teaching, Providing peer tutoring by high ability classmates for Bloomers.

Postgraduate students are given reference books for self learning and are encouraged to undertake research projects to inculcate research aptitude. Advanced journal articles are available for a few courses. Student classroom seminars, quiz programmes and group discussions on specific topics are also a part of the learning methods.

Additional Skills Acquisition Programme and Short – Term Certificate courses (No.66) were also offered in the campus.

International Conferences and National Conferences / Seminars / workshops (No.173) were organized for the students wherein, research papers were presented on contemporary topics to enrich their learning experience

Students were encouraged to enroll in web-based courses in the Massive Open Online Courses (MOOC) provided by the M.H.R.D and access ICT initiatives of MoE, like SWAYAMPRABHA: digital courses on TV, to access journals and e-books through National Digital Library, e-PG Pathshala,Shodhganga and eShodhSindhu.

File Description	Documents
Paste link for additional information	https://annaadarsh.edu.in/wp-content/uploads/2022/11/2.3.1-Scholar-Support-Programme-new-1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5209	216

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching learning process routes students to an environment to acquire and apply their knowledge gained through practical scenarios. Course Handout is provided to students before commencement of classes for each semester which includes all details regarding the course plan, objectives, learning outcomes, text book and assessment details.

Experiential Learning is undertaken by engaging students in hands-on experiences and reflection; inculcate theories and knowledge learned in the classroom to real-world situations and is enhanced for:

- **9 Postgraduate, 4 Undergraduate programmes for students to undertake mandatory project work as part of the curriculum. Research is based on industries, social issues, sustainable livelihood, with 4 weeks internship during their course.**
- **Internships are done by students in various Organisations.The placement cell conducts mock interviews for all final year UG/PG students**
- **Drama performances emphasising on academics and contemporary issues including cultural events is undertaken by the English department.**
- **All science stream students both UG/ PG have lab experiments**

as partof their curriculum.

Participative Learning Measures

Teacher induces an interactive learning process for theoretical concepts which emphasizes students to engage in discussion, critical thinking and open ended questioning.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[NIL](#)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) has boosted the learning process and benefited both teachers and student community by contributing high quality lessons and has potential to increase students' motivation to support in and out class learning, which is supervised by the HODs'. Skills such as Critical Inquiry, Design Thinking, Cross Cultural Competence and Adaptive learning are given importance.

Various devices/technology in ICT includes:

- **Access of course materials through remote devices,**
- **Online digital repositories for lectures, course materials, and digital library,**
- **Interactive White Boards, Smart Boards, G- Suite, Kahoot (ABL education)**
- **Use of Social Media Tools, Audio players, Projector devices etc.**
- **Licensed softwares and freewares are used. Course specific ICT tools like (SPSS, Tally) and other freely available tools are used.**

During the pandemic, ICT became integral for teaching-learning interaction, replacing chalkboards with Digital Whiteboards, Use of video clippings for online demonstrations, using students' own devices for learning during class time.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

216

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

216

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

132

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2666

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism to conduct internal assessment is transparent and robust

- **Transparent policy and institutional mechanism for student grievance are available with due representation of students.**

- **Examination Orientation programme is conducted by the examination committee for all the students at the beginning of the academic year on CIA (Continuous Internal Assessment)**

- **The University norms relating to course-wise examination are communicated to the students through the college calendar and Website.**

- **Conduction of university examinations like collection of fees, registering process (ERS), IMES (Internal Mark Entry) and declaration of results are done through an online**

process.

- **Students are informed in advance about the dates of Internal, Model and Practical Examination through the college calendar and Website.**

- **Corrected answer scripts are given to the students for review and guided by the faculty on areas of improvement.**

- **Report sheets are prepared and sent to the parents; PTA meetings are conducted to discuss the academic performance of their wards.**

- **All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, summary of marks sheets, are properly maintained by the teachers for academic monitoring/academic audit.**

- **Question Bank is maintained by all the departments which include University and Model Exam Question Papers.**

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism for Internal Examination Grievance Redressal

It considers grievances related to the university/internal question paper like out-of-syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are noted and represented to the concerned authority for action. Grievances regarding university examination are sent through the Chief Superintendent that is the Principal of the college to the Controller of Examination of the University for necessary actions. Less than One percent with grievances has been recorded. Students facing grievances, if any (less than 1%) regarding internal assessment, addressed to the examination committee are resolved under the guidance of the Principal and the

concerned department.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Curriculum offered in the college is prescribed by the University of Madras. In strict compliance with the guidelines given by the University, the objectives of Outcome Based Education (OBE), Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the department offering the concerned program after rigorous consultation with all faculty and the stakeholders. During the students induction program POs, PSOs, COs and Rubrics are discussed. These details are displayed in the Department notice board. After attainment of consensus, the same are widely publicized through various means specified hereunder.

POs, PSOs, COs for all programs offered are clearly stated, displayed on the College website which can be accessed by all the stakeholders namely Faculty, Students, Industry and Alumni.

All students are appraised and mailed a copy of Course handout comprising of the POs, PSOs, objectives, syllabus, assessment strategy and expected outcomes of their programme during the Orientation programs, class committee meetings and faculty meetings.

Hard Copy of syllabi and Learning Outcomes are available in the college/departments library for ready reference. Its importance is communicated to the faculty in every IQAC Meeting and Institution Committee Meeting.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	NIL
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes are mainly achieved through the curriculum delivery and assessment. IQAC has identified a set of assessment tools to monitor student progress in achieving the outcomes. The assessment instruments fall into four general categories:

They are

- **Evaluation - Formative and Summative Evaluation**

- **Survey/Feedback - The institution collects feedback from Students,Alumni,Employers and Parents.These instruments are designed as a development inducing system.**

- **Student performance assessment: The Course outcome attainment is computed considering the performance of the students in Assignments, Quiz, Internal Examination, End of Semester Examination. The graduate programmes follow a credit based continuous evaluation system. The Cumulative Grade Point Average (CGPA) score is one of the important measures of the extent of fulfillment of the PSOs.**

- **Students Progression: The success of a programme is reflected in the upward progression of students. 35% of the students have progressed to higher learning centre and are placed in renowned organizations**

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://annaadarsh.edu.in/wp-content/uploads/2022/11/2.6.1-Exit-Ticket.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1744

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://annaadarsh.edu.in/wp-content/uploads/2022/11/Annual-Report-2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://annaadarsh.edu.in/wp-content/uploads/2022/11/Student-Satisfaction-Survey-Analysis_2021-2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

17.65

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- **The institution provides a lively ecosystem that encourages innovation, entrepreneurship, knowledge generation, networking and partnership.The Entrepreneurial Development Cell in AAC is upgraded to Institution's Innovation Council registered under Ministry of Educations' Institution Innovation Council (IIC) in 2021 to impart skill development programmes to students and provide a platform to implement their practical learning.**

- **Transfer of knowledge to students is promoted through**

collaborative learning and continues with events conducted on digital platform and participation in webinars.

- The institution's Research Centres (Public Administration established in 2007 and Commerce in 2021) recognised by University of Madras not only enables the students to pursue their Ph.D but also develops their literary excellence in the form of Research paper-writing and publications in UGC Care journals.

- To enhance the pragmatic experience of students, training beyond classroom takes place through Institution's MoUs and Linkages where (27.4%) students internship, Projects, Industrial visit and Joint Research Projects are created through these linkages during 2021-2022.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://annaadarsh.edu.in/certificate/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

77

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

68

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

87

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities organized by the institution for students/

community created a persistent impact. The 3 Covid Vaccination Camps with Greater Chennai Corporation (GCC) benefitted 1000 people.

During the Covid pandemic (2021-2022), Management of the college donated Rs.50 lakhs to Chief Minister's Relief Fund and 1000 food packets, masks, gloves, water bottles to doctors, nurses, police personnel and frontline workers to Government Hospitals for two months.

NSS units adopted 5 villages in Chengalpet Districtand conducted Baseline Household Survey targeting 550 Low- and Middle-Income Groups which is part ofUnnat Bharat Abhiyan Scheme.

Special Camps organized by 150 NSS volunteers in campus cleaning, Paruthipattu Lake, Avadi, benefitted 500 people and waste segregation demonstration benefitted 100 park visitors. Identifying nutritional deficiency of children below 6 years benefitted 200 children families under Swasth Balak Balika Spardha of Poshan Abhiyan for Holistic Nourishment in Zone VIII of GCC.

Programmes organised with Department of Posts, Government of India, inculcated the habit of savings to 800 students. Visits to old age homes, orphanages, gender sensitization,tree plantation, fire-safety, eye, organ andblood donation camps brought about a holistic development to all the students.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

110

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

9019

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

56

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

30

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate and optimal usage of physical infrastructure, that facilitates better learning and student outcomes guided by a well-structured policy. All the buildings are

designed to receive natural light and air, thus reducing electricity dependence.

- **The 76 spacious and well aerated classrooms have an average seating capacity of 50-80 students, covering a total area of 44580.807 sq.ft. All these rooms are provided with Wi-Fi/LAN facilities, of which 52 of these have LCD facilities and 2 are Smart Classrooms.**

- **English Language Lab – 1 Air-Conditioned Lab, measurement area of 460.2 sq.ft. with 25 Desktops and Headsets Physics – 4 Labs, totally measuring 4072.73 sq.ft. Chemistry – 5 Labs, totally measuring 4983.17 sq.ft. Home Science - Nutrition, Food Service Management & Dietetics – 5 Labs, totally measuring 6322.64 sq.ft. with centralized gas pipelines Computer Science - 4 Air-Conditioned Labs, totally measuring 3923.07 sq.ft. with 128 Desktops Psychology – 1 Lab, measuring 629.64 sq.ft. BCA - 1 Air-Conditioned Lab, measuring 679.71 sq.ft. with 40 Desktops**

- **Technologically empowered, the Wi-Fi enabled campus includes 52 classrooms, smart rooms, 21 laboratories, MIS data center, Administrative Office, Auditorium, Conference and Seminar Halls, Library and Staff rooms.**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[NIL]()

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- **Institutional emphasis on holistic development of the students is apparent in tapping their hidden talents. Manjari, an exclusive cultural event for the freshers; Neharika, an Inter-Collegiate Fest and Meghmalar, an Inter-departmental event is conducted every year. Nearly 60-70% of the students, trained by the Staff and Students' Council,**

display their creativity in these events. The following amenities enable the smooth conduct of cultural activities: Centrally air-conditioned auditorium with balcony covering a total area of 8864 sq.ft. that can accommodate 1500 members at a time, equipped with ICT facilities, VIP Lounge, green-rooms and restroom.Air-Conditioned Conference Hall with a seating capacity of 300 members, with LCD screen, overhead projectors, speakers, microphones and emergency exit doors

- The Gymnasium is equipped with cardio machines such as treadmill, elliptical fitness cross-trainer, medicine balls for plyometric exercise, dumbbells, stationary bicycle for aerobic workout, resistance bands, training bench for weight training, stability ball for core training and yoga mats. A large ground measuring 63830 sq.ft. with playing courts and excellent coaching for outdoor games; multipurpose hall for Indoor games, gym and yoga space measuring 1323 sq.ft., multipurpose in-house gallery for 350 people and an open air dais are related features.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

81

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

89.36

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library.The library has a well-structured and functional policy, with 'Read to Lead' as its motto. It is housed in a tranquil and spacious area of 3714.15 sq.ft. providing updated information for boundless learning including a well-equipped, air conditioned digital library with 25 computers. It offers a wide range of subject-centric, knowledge-centric books and e-resources with a capacity to accommodate roughly 250 users at a time. To inculcate reading habits, separate library hours are included in the timetable with teachers accompanying the students to select appropriate prescribed books.

The library is fully automated and managed by Autolib Software with Advanced Version using JAVA in 2006 and updated with SQL Version with 12 modules in 2017 using Wi-Fi and LAN connectivity for the purpose of e-gate entry, member data entry, book data entry, book issue/return reports, counter service and OPAC The books issued per week on an average is 600 books and the users per day on an average is 1000 Availability of prescribed books for students is in the ratio 1:2

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the **A. Any 4 or more of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.40

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1056

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT FACILITIES

- **Active directory and Domain controllers for managing user accounts**
- **Systems in the campus are networked through Intranet**
- **24/7 Wi-Fi facility with latest gigabit switching with fiber connectivity for staff and students**
- **Official Email IDs are provided through the college domain for staff and students**
- **Virtual Controller and Access Points - Model Type IAP 305**
  - **High Performance 802.11ac Wave 2 (Wi-Fi 5) Access points**
  - **Number of access points installed is 46**
  - **Each access point is limited to 50 devices**
- **The campus is inter-connected with a planned telecom network providing intercom facility across all the departments**

SERVER DETAILS

- **5 Servers, whose model types and specification are**
- **ML110 HP Server - HPE ProLiant ML110 Gen 10 Tower Server**
- **ML10 HP Server - HPE ProLiant ML10 Gen 9**
- **ML30 HP Server - HPE ProLiant ML30 Gen 9**
- **System administrators are employed for IT related needs**
- **Regular windows update, Microsoft product updates and security updates are rolling back from Windows Security Update service**

- **Kaspersky Security Center Version 13.2 is available for the servers and its Endpoint Protection is valid for 359 users.**
- **SonicWall Network Security Appliance NSA 3650 Layer-3 firewall provides network security and secured VPN connections for remote access with 500 licenses.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

350

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

237.56

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

`Procedure for Maintenance and Utilization of Facilities`

- **The day-to-day maintenance of the classrooms is managed by the supervisors, housekeeping staff, electrician and plumber. Furniture and Fittings are maintained through carpenters who are engaged on a contract basis.The house maintenance team carries out a lock down of the building at the end of every day and ensures all electrical and electronic equipment not in use are turned off.**
- **All the washrooms are maintained by a team of house-keeping staff from an outsourced agency. Laboratories are allocated based on course requirements.Computer lab hours are prorated based on the course requirement and Lab Timetables are planned to ensure optimum utilization of the facility.**
- **All the computers are refurbished from time to time and are protected using antivirus software.Each department frames a lab timetable for each semester.Trained Lab assistants are responsible for the efficient utilization of lab facilities.Lab assistants aid the students during lab sessions.Standard operational procedures for handling chemicals, equipment and instruments are strictly adhered .The Library Membership ID cards are provided to the students and staff for their easy access to library book.The library has separate sections as books, Journal section, Reference Hall and Reading Hall.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://annaadarsh.edu.in/wp-content/uploads/2022/11/6.INFRASTRUCTURE-POLICY.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

177

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

175

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://annaadarsh.edu.in/wp-content/uploads/2022/11/5.1.2-2021-2022-Reports.pdf
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5209

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5209

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

493

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

103

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

93

File Description	Documents
Upload supporting data for the same	*View File*
Any additional information	*View File*
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	*View File*

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

78

File Description	Documents
e-copies of award letters and certificates	*View File*
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	*View File*

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students' participation in leadership role is an integral part of institutional governance. The College Student Council, a group of democratically elected students play a vital role in planning,

organising, coordinating, and executing several Curricular, Co-curricular and extra-curricular events for students, by actively participating in arranging sponsors, inviting guests, maintaining rapport with other college participants. Student council also ensures representation of the Institution in intercollegiate competitions. Students learn the importance of being socially responsible through the activities of various clubs in which they also assume leadership roles.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

65

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Anna Adarsh College Alumni Association was registered on 5th August 2022 under the Tamil Nadu Societies Registration Act, 1975(Tamil Nadu Act 27 of 1975), with office bearers and executive committee members taking the responsibilities. The Alumni have contributed significantly through cash, kind & services. Outgoing students contributed to the infrastructure of the college by

donating many utilities like Water dispensers, Storage Cupboards, Bookshelves, Bureau, Printers, Desktops/Laptops, etc. They have also donated hundreds of books to their department book bank and the college central library for student's reference. In some departments the alumni have created endowment prizes for meritorious students. Alumni contributed Rs.3,23,561 worth of contribution both in cash and kind towards the institution

Alumni act as subject expertise and orient the students periodically. Departments conduct workshops and outreach programmes in collaboration with alumni-run NGOs to enhance the skills of the students and make them sensitive to the social issues, thereby enabling holistic development. Alumni referred candidates are given weightage during admissions.Employee referrals by successful alumni has helped many of their juniors take up lucrative jobs. Alumni feedback is collected every year and all their insights are taken into consideration and the institution is constantly striving to meet their requirements.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Nature of Governance

The College Governing Council is composed of the members of the Management Punjab Association, the Principal, Vice Principal , University Representative and representatives of the faculty. Decisions on key functional/financial aspects, policies of the institution are debated and approved during the Governing Council

meetings in accordance with the vision and mission of the institution. Decisions of the governing council are executed by the staff council, composed of Principal, Vice Principal, Deans ,Heads of the department, Physical director, and Librarian. The Conveners of various committees, cells, clubs along with the staff representatives and administrative sections play a vital role in implementing the decisions pertaining to their respective functionaries framed by the governing council. The Heads of the Department lead, manage and execute the activities of the department to ensure it achieves the highest possible standards. The Department faculty monitors the academic progress and other activities of the students in order to hone their all-round potential. E-Governance is implemented through Management Information System, which collects details of students' support from admission till the receipt of transfer certificate, judicious use of finance and other resources.

File Description	Documents
Paste link for additional information	https://annaadarsh.edu.in/vision-and-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralisationis accomplished through a detailed planning process, augmentation of adequate human resources, providing relevant training and creating accountability for stakeholders. Decentralisation for example is practised at the department level for curriculum delivery, internal assessment, and discipline related issues.At the onset of the semester a departmental staff meeting is called for delegating the academic tasks to the faculty. The staff are allotted subjects and are made responsible for the preparation and execution of their teaching pedagogy.

Teachers, as one of the important stakeholders, are represented in various administrative and academic committees. The roles and responsibilities of the committee members are well defined. The committee meets frequently and makes major decisions. Annual plan is drafted by the committee with adequate finance and manpower. Key Performance Areas and Indicators are drawn. Mid-Course corrections are carried out to implement the program successfully. The participatory role of faculty members is crucial in enhancing

the professional competency and social responsibility of young women students, which reflects the vision and mission of the college.

File Description	Documents
Paste link for additional information	https://annaadarsh.edu.in/wp-content/uploads/2022/11/6.1.1-Clubs-_-Committees.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic/Perspective Plans of the institution:

- To increase the quality of education through modern teaching methodologies.

- To apply for autonomous status

- To Improve the professional competencies of faculty members by organising FDPs / seminars/workshops in contemporary and interdisciplinary topics.

- To adopt student-centric teaching-learning strategies

- To upgrade infrastructure

- To strengthen industry-academia collaboration

- To introduce new courses that are in demand and design, new employability enhancement programs.

The institution has successfully implemented one of its prospective plans (2017-2022) which was to introduce new courses that would motivate the students to work for the welfare of society, analyse human behaviour, enhance subject-related skill sets, increase employability, provide platforms to develop entrepreneurial skills and a research-oriented approach. Courses that would nurture a holistic development of students and those that would mould them into socially responsible and professionally successful individuals were introduced, which reflects the college's vision and mission.

Courses introduced in the academic year 2021-22 are B. Com -Accounting and Finance: B.Sc Psychology;B.Com - Bank Management , B.Com -Marketing Management ,Master of Social Work (MSW),BBA. The success of the courses started is manifested through conduction of various social responsibility programs, extension activities and community awareness programs in various domains like finance, banking, Counselling etc.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://annaadarsh.edu.in/wp-content/uploads/2022/11/Strategic-Plan_2017-2022.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

To improve the quality of Education and for the smooth functioning, the College has well defined policies governing Examination, Discipline, Administration, Human Resources, Student Welfare, Finance and Environment.

Administrative set-up

The leadership of the institution follows a participative management model through a structured organisational mechanism. The Management -Punjab Association is the highest decision-making body. The Governing council comprising of the representative members of the Management, the Principal, Vice Principal, University Representative and faculty representatives, decides on issues pertaining to finance, infrastructure and all areas related to the overall development of the college. The day-to-day functioning of the college is managed by the Principal, under the able guidance of the Correspondent. For efficient administration, the Principal along with Vice Principal and Deans directly oversees seven broad functions- Academics, Administration, IQAC, Research, Student Council, Committees, Clubs and Cells. The IQAC establishes quality parameters for various academic and administrative activities. There are various Committees, clubs and cells with well-defined functions. Student Council is an association that works for the welfare of the student community.

The college has framed its appointment, service rules & regulations, and procedures, based on the guidance and framework of University of Madras and UGC.

File Description	Documents
Paste link for additional information	https://annaadarsh.edu.in/policies-and-procedures/
Link to Organogram of the institution webpage	https://annaadarsh.edu.in/organogram-4/
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures to support the faculty:

- **On Duty facility for attending orientation & refresher courses/ seminars/ conferences/ training programmes**

- **Organising Staff development programmes for skill up-gradation.**

- **Faculty are motivated to be members of the Board of Studies, Subject experts, External examiner, Resource person, Inspection Committee, External Academic Audit and enrol for**

Ph.D.

- Eligible Faculty members are encouraged to register as Guides for Ph.D Research Scholars to strengthen the research profile of the college

- Casual leave, Earned Leave, Medical Leave and Maternity Leave are given as per policy.

- Full salary is given during the staff maternity leave.

- Medical Insurance paid by Management for all the faculty

Welfare measures for non-teaching staff

- Literacy program, health and hygiene awareness programme for the Supporting staff.

- Wards of employees are given admissions to the College on a preferential basis and fee concession is also provided

- Annual health check-up

Other Measures

- Competitive games are conducted regularly for faculty members.

- Counselling centre headed by a professional counsellor

- Gymnasium facilities

- ATM , Canteen, Lift, parking facilities

- Fully Wi-Fi enabled with computing facilities.

- Under the Emergency Management Policy, monetary and other necessary help is provided

  - Vaccination camps were arranged , hand sanitizers and masks were distributed during the Pandemic.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

178

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

18

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

203

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A well-structured performance appraisal tool was used by the Principal for appraising the Head of the departments; by the HODs and peer members for the respective faculty members; by the Administrative Officer and Principal for the non-teaching staff.

Process

1. Setting the objectives: The objectives of the appraisal process are defined by the IQAC and communicated to the participants.

2. Defining appraisal norms and assessment parameters: The performance norms are specified at the beginning of the academic year and the standards of performance are communicated to the appraiser and appraisee.

3. Implementing appraisal program: The next step is administering the appraisal form at the appropriate time and results of the appraisal are communicated to the participants.

4. Result Analysis : From result analysis, the necessary actions to be taken were enumerated.

5. Post appraisal actions: The main objective of performance appraisal is to improve the long-term performance of the faculty by giving necessary faculty orientation and development programmes.

Outcome

Major decisions taken based on this appraisal include

- Planning and implementing more FDPs/PDPs and Administrative Training Programmes.

- Motivated to increase Research Publications, in National and International Conference proceedings and books.

- Enhancement of IT infrastructure, to strengthen Blended learning.`

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Financial Audit

Accountant of the college checks all the daily Financial transactions. An Internal auditor, is deputed by the management to carry out the continuous internal audit. The internal auditor checks receipts and payments with fee receipts, vouchers, and necessary supporting documents. He ensures that all transactions are duly authorised. Performance audit is given due importance.

External Financial Audit

The external audit is conducted, every year, by a Professional agency- Chartered Accountants Rajesh Kumar Shah & Co. The annual income and expenditure and Balance Sheet are submitted to them for the external audit.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

20.34

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institutional budget is prepared based on the requirements of the departments, committees and clubs towards achieving the goals and strategic plans of the institution.

Mobilisation of Funds:

The funds are mobilized through the following sources :

- Collection of fees is the prime source of funds.

- Government of India -Ministry of Education under Unnat Bharat Abignan (Rs.50,000)

- The Ministry of Youth affairs through University of Madras, provides funds for NSS (Rs.1,20,696 for (2021-2022).

- Financial support by creation of Endowment (interest received, Rs.57,929)

- Financial sponsorship for departmental activities.

- Additional revenue generation by way of conducting certificate programmes/courses/training schemes in collaboration with the institutional trainers.

Optimum utilisation of resources:

Funds generated are utilised for the overall development of the College.

- Disbursal of staff salary.

- Infrastructure augmentation such as renovation of staff rooms, purchase of books, equipment and software for the library.

- ERP and ICT improvement.

- Financial support to individual departments to conduct Conferences/Seminars/Workshops/Faculty Development programs for strengthening teaching learning practices.

- Sharing common facilities among the Departments, committees and clubs.

- Sports and cultural events such as Intercollegiate Sports Meet, Annual Sports day, cultural programme.

- Funds are allocated to enhance the social responsibilities of the institution through NSS.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Quality Assurance Strategies and Process:

1.Learner centric pedagogy:

IQAC's strategies for holistic development of students;

- Bridge courses were conducted by various departments, to refresh their basic knowledge in various subjects

- Remedial courses for Bloomers has been institutionalised during 2021-22, in order to support and improve their academic profile.

- Personality Development classes are conducted for the students to transform them into individuals with good values and ethics, polite manners and etiquette .

- Experiential learning, problem-solving methods, projects, peer-learning methods were envisaged for Advanced Learners, to make them industric/client centric, develop self-confidence and leadership, creative, innovative and technical skills.

- Coaching for various sport and athletic activities are

arranged for students to encourage their interest and physical well-being

- **Cultural events are conducted to exhibit the talents of young minds.**

- **Training to excel in competitive exams is also offered through Adarsh IAS academy.**

2. Newsletters/ In-house Publications:

IQAC has encouraged all departments to bring out their Newsletter in order to hone the creative and innovative skills of students. All research departments were motivated to publish In-house journals to nurture the research temperament among students and to develop more research scholars.

File Description	Documents
Paste link for additional information	https://annaadarsh.edu.in/newsletter/
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Review of Teaching-Learning Process

1. ICT Enabled Teaching Learning

Structures & Methodologies of Operations:

Regular scrutiny of the practices involved in ICT teaching methods mentioned in the Lesson plan during internal audits.Evaluating the online videos and tools used through Exit tickets and students feedback.

Learning Outcome:

Students performance in Internal assessments and model exams.

Incremental Improvements:

In 2020-2021 GMEET, Kahoot, Google forms, Mentimeter tools were used.

In 2021-2022 Blended teaching mode, Flipped classroom teaching, online videos, resource materials for learning and Google forms, Google docs were used for assessment, rubrics were also used .

1. **Stakeholders' Feedback**

Structures & Methodologies of Operations:

The IQAC collects feedback from stakeholders every year using structured questionnaire. The feedback analysis highlighted the following ;

- To increase the usage of learner centric methods

- To Upgrade infrastructure

- To Focus on industrial training

- To introduce more ICT tools

Learning Outcome:

Learning at students' own pace using more ICT tools. Providing industry readiness training to final year students.

Incremental Improvements:

During 2021-22, 1495 students underwent Internships in various industries and organisations and 527 Projects were completed. Initially powerpoint presentations were used later online videos and resource materials for teaching, assignments, quiz using GCR was used for assessment.

File Description	Documents
Paste link for additional information	https://annaadarsh.edu.in/wp-content/uploads/2022/11/2.3.1-ICT-tools.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://annaadarsh.edu.in/about-iqac-2/#1668496544123-6752f746-7d05
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The promotion of gender equity is executed by declaring a policy, creating a set of learning resources, arranging training programmes, awareness sessions and using multimedia material.

The following measures help eliminate all types of abuse and exploitation in the public and private space.

- **71 CCTV cameras, 24x7 security at the gate,and a Complaint box are provided in the campus.**

- The Internal Complaints Committee and the Student Council work for the students' welfare, the in-house professional counsellor and faculty members counsel the students and take measures to enhance safety and security.

- Eminent police personnel are invited to counsel, create awareness on cybercrimes, harassment andother safety issues. Students are given orientation to download the Kavalan app, an initiative by The Chennai Police for the safety of women, to reach out in times of emergency.

Training and Skills development - Self-defense training like Silambam,Karate, and wellness training like yoga, skills-development programs on Bakery, Beautician course, etc., and special training programs like Personality development and aptitude training for competitive exams are given.

Gender equity Programs - Seminars, awareness campaigns on gender-sensitization, challenging gender stereotypes, laws relating to women's rights, and women's wellness are conducted by the departments and clubs.

File Description	Documents
Annual gender sensitization action plan	https://annaadarsh.edu.in/wp-content/uploads/2022/12/7.1.1-Gender-Equity.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste recycling system

The right methods for waste disposal, purchase of environment-friendly supplies, and an effective recycling process are some of the practices ingrained into the system. Reduce, Reuse, Recycle is one of the best practices of the Institution. All the waste generated in the campus are taken care of as per norms.

Solid Waste Management

The campus is wi-fi enabled and hence circulars and other communication is done online minimizing paper wastage. Sanitary napkin incinerator is installed in the campus. Separate colour coded bins for different types of waste are placed at various places.

Liquid waste

The Department of Chemistry has adopted a microscale analysis reducing the chemical consumption to half of the regular usage in conducting lab experiments. The waste water is discharged through pipelines and regulated drain channels.

E waste management

E Waste is carried out as per the E waste policy of the Institution. The working computers that cannot be upgraded is donated to the orphanage run by our management. Electronic goods are put to optimum use. The equipment which cannot be refurbished for re-use is dismantled and disposed off as recyclable.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

`C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	`No File Uploaded`

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

`A. Any 4 or All of the above`

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

`A. Any 4 or all of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college, in its efforts to emphasize an inclusive environment, takes the following measures:

- **The campus is free from all barriers of caste, community, colour, religion, and language, which is evident from the**

diversity of the students.

- Students are admitted from various socio-economic backgrounds.

- Financial support in the form of scholarships and fee concessions are provided.

- Reciting verses from holy books during the Friday prayer, promoting tolerance and understanding of different religions.

- To promote cultural diversity, the institution celebrates all major Indian festivals. Traditional day is celebrated with great enthusiasm when students come dressed in the traditional attire of state, culture of their choice.

- All festivals like Diwali, Onam, Christmas, etc. are celebrated with equal fervour. The college celebrates and protects cultural, regional, linguistic, communal, and socio-economic diversities through student programs, encourages and promotes linguistic diversity. The Hindi Department celebrates Hindi Diwas and organizes inter-departmental competitions and programsunder the auspices of Central Hindi Directorate, Ministry Of Human Resources Development, Education Department, Government of India, New Delhi. All India Kavi Sammelan, Oratorical Competition in Memory of the centenary Celebration of Mahakavi Bharathi by the Tamil department, and programs by the French department are conducted to create linguistic harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college ensures the sensitization of stakeholders to the constitutional obligations: values, rights, duties, and

responsibilities.

- The college encourages the students to be a part of the Adarsh Seva Yojna and contribute in blood donation camps, rice project - "joy of sharing," and other community service programs to create social responsibility.

- Value education classes that are part of the curriculum teach the students the values for life, social values, human rights, duties, and responsibilities to the environment and society, and provide great opportunities for discussions on inclusive environments.

- All the students of the institution exercise their democratic rights and duty to cast their votes during the student council election, while they realize the importance of voting as a democratic right during elections.

- The college celebrates important occasions like Independence Day, Republic Day, Women's day, Teacher's day, International Yoga day, Traditional day, Heritage day, Human Rights day, and Science day. All these instill moral, social and ethical values in students.

- Seminars, Awareness programs, rallies, competitions and cultural activities are organized to sensitize the students on values, rights, duties, and responsibilities of citizens. 73 programs were conducted in the year 2021 - 2022.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://annaadarsh.edu.in/wp-content/uploads/2022/12/7.1.9-Sensitizations.pdf
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to   A. All of the above

the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of days of National / International commemoration

The Institution celebrates national and international commemorative days, events, and festivals to inculcate inclusivity and communal harmony among the staff and students. Every year, the Republic Day, Independence Day, and Teacher's Day are celebrated with great fervour and enthusiasm. Festivals like Pongal, Christmas, Navratri, and Diwali are celebrated in grandeur. All the departments and clubs have their calendar brimming with programs related to celebration of commemorative days. In the year 2021 -2022, around 57 programs were conducted celebrating National and International commemorative days. Competitions, awareness programs, rallies, seminars, quiz, outreach programs, and culturals form part of these celebrations. Some of the highlights are International Women's day, International Day of Happiness, National Human Rights day, National Unity Day, National Voters Day, International music day, World Environment day, International Water Day. National Pollution Control Day, World Suicide Prevention Day, National Postal Day, World Blood Donor's day, World Mental Health Day, Earth Day, World Food Day, World Students' Day and Zero Discrimination Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

Title of the Practice – Adarsh Seva Yojana

Objectives of the Practice: To uplift and support the needy, and to provide a platform for

students to dedicate their selfless service to society.

The Context: The Institution teaches values like selflessness, dedicated service, integrity

of character, and tolerance.

The Practice

Need-based community programs executed by various departments and clubs are included

under this program.

Evidence of Success:

Students have developed greater social sensitivity and self-confidence.

Problems Encountered and Resources Required: Time and resource constraints are the main challenges.

Best Practice- II

Title of the Practice – H.E.L.P

Helping & Empowering through Life-skills programs.

Objectives of the Practice:

Life skills education is imparted so that the students can become competent and confident.

The Context:

The College provides life-skills training through various activities and training.

The Practice

Training through yoga, self-defense, personality Development, aptitude, skills-based training, value education, communication skills through TKT courses, and diploma courses for hands-on training.

Evidence of Success

95% pass percentage, Excellent admissions, low attrition rate of the students are some of the achievements

Problems Encountered and Resources Required

Balancing academics and Life-skills programs is a challenge to the students.

File Description	Documents
Best practices in the Institutional website	https://annaadarsh.edu.in/about-iqac-2/#1665039152924-f8c52cf3-9186
Any other relevant information	https://annaadarsh.edu.in/wp-content/uploads/2022/12/7.2.1-BEST-PRACTICE.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Adarsh Stree Shakti - Women Entrepreneurs

One of the best practices of the institution is to promote an entrepreneurial mindset amongst the students and create a conducive ecosystem for women to become entrepreneurs. The entrepreneurial traits are promoted through the following:

The IIC provides training in start-up support to students. Students were trained in preparing face masks and herbal products during the pandemic.

Skill development training programs in Bakery, Beautician, and Aari work are conducted to provide the skill-sets necessary to set up a small-scale or cottage industry. Several workshops and programs were organized to motivate the students to choose entrepreneurship as a career. Adarsh Angadi is an event of exhibition and sale of the indigenous products of the students to tap the business competency of the students. True to the vision of the institution, the management takes many initiatives. One such unit created for this purpose is an industrial school recognised by the government of Tamilnadu which gives training in tailoring, embroidery, etc. Over the years, the institution has moulded generations of graduates, given shape to their aspirations, created successful entrepreneurs, and the number of students who have chosen to become entrepreneurs has steadily risen.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Anna Adarsh College for Women, having a Non-Autonomous status, adheres to the prescribed curriculum of Madras University (Affiliating University). The College gives suggestions for curriculum framing through Board of Study members of respective subjects.

The College ensures effective curriculum planning and delivery through a well planned and documented process as outlined below.

- The Heads of the Department and the faculty plan timely completion of syllabus through Lesson Plan, assignments, seminars, practicals, projects etc. The entire process is documented for midcourse correction, augmenting resources and evaluation of courses at the end of each semester. The College prepares the Master Timetable with inputs from the Departments each semester. Department Timetable is framed and strictly adhered. Few courses like Mathematics, Accounts etc have more hours of teaching.
- The emphasis of the pedagogy is done effectively, while the teacher provides additional course related contents in the form of visual, audio, and/or any other means to assist classroom learning. The three prevalent delivery mechanisms are
- In-Person
- Online
- Blended

Postgraduate students are given reference books for self and team learning. They are encouraged to undertake research projects to inculcate research aptitude and knowledge. Departments organize academic field visits, seminars and conferences that enhance the scope of curriculum.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[NIL](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **Academic calendar is framed as per University guidelines. It includes - reopening and closing date, number of working days, holidays, internal examination schedule, tentative dates for theory examination etc. This calendar is circulated to all the staff and students.**

- **Continuous Internal Assessment: Students' performance is assessed continuously through periodic tests, four internal assessments, two model examinations, assignments, presentations and practical examinations are conducted on the days indicated in the calendar. If a student misses an internal test due to genuine reason, alternate test is conducted. The criterion for evaluation is given by the University of Madras. Projects are reviewed regularly by the project supervisors and HOD of the respective departments. Mock viva-voce is conducted as a prelude to the University Examination.**

- **The institution assesses the learning levels of the students periodically and organizes special programmes for High Achievers, Mid range Achievers and Bloomers (Slow learners) by the following measures:**

- **Walk the scholar Program for advanced learners**

- **Developing self-learning materials (SLM),**

- **Orientation, Bridge courses**

- **Scholar support program, Remedial teaching,**

- **Providing peer tutoring by high ability classmates for Bloomers**

- **Student classroom seminars, quiz programmes and group discussions on specific topics are also a part of the participatory learning methods.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

30

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

66

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

5191

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **Value education is offered to III UG students where they learn about human values, issues related to equal rights, human dignity and freedom.**

- **100% of our students are enrolled in NSS, RRC, YRC, Rotaract, Enviro Club etc. and are engaged in street plays, blood donation camps, health checkup initiatives, awareness programmes on water conservation and literacy, vaccination drives etc in collaboration with government bodies, local bodies and NGOs.**

- **The Friday prayers in the College include readings from**

scriptures of different faith which signifies commitment to secular values.

- The College celebrates all important commemorative days.

- The College instills thoughts and corrects perceptions on gender, for changing attitudes into accepting gender equality as a fundamental social value and leads to the development of a more informed society.

- The Departments of Public Administration, Social Work and English Literature offer papers on Gender Studies as part of their curriculum.

- Students of II UG (100%) are sensitized on Environmental issues by means of a paper on Environmental Studies as part of the curriculum.
- The Enviro club organizes programmes focussing on sustaining a green and clean environment. Display boards carrying messages on the environment are placed at vantage points in the campus.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

2055

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://annaadarsh.edu.in/wp-content/uploads/2022/11/STAKEHOLDERS-FEEDBACK-ANALYSIS-2021-2022.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://annaadarsh.edu.in/wp-content/uploads/2022/11/FEEDBACK-ATR-2021-2022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2061

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

758

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students periodically and organizes special programmes for High Achievers, Mid range Achievers and Bloomers (Slow learners) by the following measures: Walk the scholar Program for advanced learners Developing self-learning materials (SLM), Orientation, Bridge courses Scholar support program, Remedial teaching, Providing peer tutoring by high ability classmates for Bloomers.

Postgraduate students are given reference books for self learning and are encouraged to undertake research projects to inculcate research aptitude. Advanced journal articles are available for a few courses. Student classroom seminars, quiz programmes and group discussions on specific topics are also a part of the learning methods.

Additional Skills Acquisition Programme and Short – Term Certificate courses (No.66) were also offered in the campus.

International Conferences and National Conferences / Seminars / workshops (No.173) were organized for the students wherein, research papers were presented on contemporary topics to enrich their learning experience

Students were encouraged to enroll in web-based courses in the Massive Open Online Courses (MOOC) provided by the M.H.R.D and access ICT initiatives of MoE, like SWAYAMPRABHA: digital courses on TV, to access journals and e-books through National Digital Library, e-PG Pathshala,Shodhganga and eShodhSindhu.

File Description	Documents
Paste link for additional information	https://annaadarsh.edu.in/wp-content/uploads/2022/11/2.3.1-Scholar-Support-Programme-new-1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5209	**216**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching learning process routes students to an environment to acquire and apply their knowledge gained through practical scenarios. Course Handout is provided to students before commencement of classes for each semester which includes all details regarding the course plan, objectives, learning outcomes, text book and assessment details.

Experiential Learning is undertaken by engaging students in hands-on experiences and reflection; inculcate theories and knowledge learned in the classroom to real-world situations and is enhanced for:

- **9 Postgraduate, 4 Undergraduate programmes for students to undertake mandatory project work as part of the curriculum. Research is based on industries, social issues, sustainable livelihood, with 4 weeks internship during their course.**
- **Internships are done by students in various Organisations.The placement cell conducts mock interviews for all final year UG/PG students**
- **Drama performances emphasising on academics and contemporary issues including cultural events is undertaken by the English department.**

- **All science stream students both UG/ PG have lab experiments as partof their curriculum.**

Participative Learning Measures

Teacher induces an interactive learning process for theoretical concepts which emphasizes students to engage in discussion, critical thinking and open ended questioning.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[NIL](#)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) has boosted the learning process and benefited both teachers and student community by contributing high quality lessons and has potential to increase students' motivation to support in and out class learning, which is supervised by the HODs'. Skills such as Critical Inquiry, Design Thinking, Cross Cultural Competence and Adaptive learning are given importance.

Various devices/technology in ICT includes:

- **Access of course materials through remote devices,**
- **Online digital repositories for lectures, course materials, and digital library,**
- **Interactive White Boards, Smart Boards, G- Suite, Kahoot (ABL education)**
- **Use of Social Media Tools, Audio players, Projector devices etc.**
- **Licensed softwares and freewares are used. Course specific ICT tools like (SPSS, Tally) and other freely available tools are used.**

During the pandemic, ICT became integral for teaching-learning interaction, replacing chalkboards with Digital Whiteboards, Use of video clippings for online demonstrations, using students' own devices for learning during class time.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

216

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

216

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

132

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2666

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism to conduct internal assessment is transparent and robust

- **Transparent policy and institutional mechanism for student grievance are available with due representation of students.**

- **Examination Orientation programme is conducted by the examination committee for all the students at the beginning of the academic year on CIA (Continuous Internal Assessment)**

- **The University norms relating to course-wise examination are communicated to the students through the college calendar and Website.**

- **Conduction of university examinations like collection of fees, registering process (ERS), IMES (Internal Mark Entry) and declaration of results are done through an online process.**

- **Students are informed in advance about the dates of Internal, Model and Practical Examination through the college calendar and Website.**

- **Corrected answer scripts are given to the students for review and guided by the faculty on areas of improvement.**

- **Report sheets are prepared and sent to the parents; PTA meetings are conducted to discuss the academic performance of their wards.**

- **All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, summary of marks sheets, are properly maintained by the teachers for academic monitoring/academic audit.**

- **Question Bank is maintained by all the departments which include University and Model Exam Question Papers.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	[NIL](#)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism for Internal Examination Grievance Redressal

It considers grievances related to the university/internal question paper like out-of-syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are noted and represented to the concerned authority for action. Grievances regarding university examination are sent through the Chief Superintendent that is the Principal of the college to the Controller of Examination

of the University for necessary actions. Less than One percent
with grievances has been recorded. Students facing grievances,
if any (less than 1%) regarding internal assessment, addressed
to the examination committee are resolved under the guidance of
the Principal and the concerned department.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	[NIL](#)

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Curriculum offered in the college is prescribed by the
University of Madras. In strict compliance with the guidelines
given by the University, the objectives of Outcome Based
Education (OBE), Program Outcomes (POs), Program Specific
Outcomes (PSOs) and Course Outcomes (COs) are framed by the
department offering the concerned program after rigorous
consultation with all faculty and the stakeholders. During the
students induction program POs, PSOs, COs and Rubrics are
discussed. These details are displayed in the Department notice
board. After attainment of consensus, the same are widely
publicized through various means specified hereunder.

POs, PSOs, COs for all programs offered are clearly stated,
displayed on the College website which can be accessed by all
the stakeholders namely Faculty, Students, Industry and Alumni.

All students are appraised and mailed a copy of Course handout
comprising of the POs, PSOs, objectives, syllabus, assessment
strategy and expected outcomes of their programme during the
Orientation programs, class committee meetings and faculty
meetings.

Hard Copy of syllabi and Learning Outcomes are available in the
college/departments library for ready reference. Its importance
is communicated to the faculty in every IQAC Meeting and
Institution Committee Meeting.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	[NIL](NIL)
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program outcomes are mainly achieved through the curriculum delivery and assessment. IQAC has identified a set of assessment tools to monitor student progress in achieving the outcomes. The assessment instruments fall into four general categories:

They are

- **Evaluation - Formative and Summative Evaluation**

- **Survey/Feedback - The institution collects feedback from Students,Alumni,Employers and Parents.These instruments are designed as a development inducing system.**

- **Student performance assessment: The Course outcome attainment is computed considering the performance of the students in Assignments, Quiz, Internal Examination, End of Semester Examination. The graduate programmes follow a credit based continuous evaluation system. The Cumulative Grade Point Average (CGPA) score is one of the important measures of the extent of fulfillment of the PSOs.**

- **Students Progression: The success of a programme is reflected in the upward progression of students. 35% of the students have progressed to higher learning centre and are placed in renowned organizations**

File Description	Documents
Upload any additional information	[View File]
Paste link for Additional information	https://annaadarsh.edu.in/wp-content/uploads/2022/11/2.6.1-Exit-Ticket.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1744

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://annaadarsh.edu.in/wp-content/uploads/2022/11/Annual-Report-2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://annaadarsh.edu.in/wp-content/uploads/2022/11/Student-Satisfaction-Survey-Analysis_2021-2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

17.65

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	<u>NIL</u>

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- The institution provides a lively ecosystem that encourages innovation, entrepreneurship, knowledge generation, networking and partnership.The Entrepreneurial Development Cell in AAC is upgraded to Institution's Innovation Council registered under Ministry of Educations' Institution Innovation Council (IIC) in 2021 to impart skill development programmes to students and provide a platform to implement their practical learning.

- Transfer of knowledge to students is promoted through collaborative learning and continues with events conducted on digital platform and participation in webinars.

- The institution's Research Centres (Public Administration established in 2007 and Commerce in 2021) recognised by University of Madras not only enables the students to pursue their Ph.D but also develops their literary excellence in the form of Research paper-writing and publications in UGC Care journals.

- To enhance the pragmatic experience of students, training beyond classroom takes place through Institution's MoUs and Linkages where (27.4%) students internship, Projects, Industrial visit and Joint Research Projects are created through these linkages during 2021-2022.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://annaadarsh.edu.in/certificate/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

77

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

68

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

87

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities organized by the institution for students/ community created a persistent impact. The 3 Covid Vaccination Camps with Greater Chennai Corporation (GCC) benefitted 1000 people.

During the Covid pandemic (2021-2022), Management of the college donated Rs.50 lakhs to Chief Minister's Relief Fund and 1000 food packets, masks, gloves, water bottles to doctors, nurses, police personnel and frontline workers to Government Hospitals for two months.

NSS units adopted 5 villages in Chengalpet Districtand conducted Baseline Household Survey targeting 550 Low- and Middle-Income Groups which is part ofUnnat Bharat Abhiyan Scheme.

Special Camps organized by 150 NSS volunteers in campus cleaning, Paruthipattu Lake, Avadi, benefitted 500 people and waste segregation demonstration benefitted 100 park visitors. Identifying nutritional deficiency of children below 6 years benefitted 200 children families under Swasth Balak Balika Spardha of Poshan Abhiyan for Holistic Nourishment in Zone VIII of GCC.

Programmes organised with Department of Posts, Government of India, inculcated the habit of savings to 800 students. Visits to old age homes, orphanages, gender sensitization,tree plantation, fire-safety, eye, organ andblood donation camps brought about a holistic development to all the students.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

110

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

9019

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

56

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

30

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate and optimal usage of physical infrastructure, that facilitates better learning and student outcomes guided by a well-structured policy. All the buildings are designed to receive natural light and air, thus reducing electricity dependence.

- The 76 spacious and well aerated classrooms have an average seating capacity of 50-80 students, covering a total area of 44580.807 sq.ft. All these rooms are provided with Wi-Fi/LAN facilities, of which 52 of these have LCD facilities and 2 are Smart Classrooms.

- English Language Lab – 1 Air-Conditioned Lab, measurement area of 460.2 sq.ft. with 25 Desktops and Headsets Physics - 4 Labs, totally measuring 4072.73 sq.ft. Chemistry – 5 Labs, totally measuring 4983.17 sq.ft. Home Science - Nutrition, Food Service Management & Dietetics – 5 Labs, totally measuring 6322.64 sq.ft. with centralized gas pipelines Computer Science - 4 Air-Conditioned Labs, totally measuring 3923.07 sq.ft. with 128 Desktops Psychology – 1 Lab, measuring 629.64 sq.ft. BCA - 1 Air-Conditioned Lab, measuring 679.71 sq.ft. with 40 Desktops

- Technologically empowered, the Wi-Fi enabled campus includes 52 classrooms, smart rooms, 21 laboratories, MIS data center, Administrative Office, Auditorium, Conference and Seminar Halls, Library and Staff rooms.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[NIL](#)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- **Institutional emphasis on holistic development of the students is apparent in tapping their hidden talents. Manjari, an exclusive cultural event for the freshers; Neharika, an Inter-Collegiate Fest and Meghmalar, an Inter-departmental event is conducted every year. Nearly 60-70% of the students, trained by the Staff and Students' Council, display their creativity in these events. The following amenities enable the smooth conduct of cultural activities: Centrally air-conditioned auditorium with balcony covering a total area of 8864 sq.ft. that can accommodate 1500 members at a time, equipped with ICT facilities, VIP Lounge, green-rooms and restroom.Air-Conditioned Conference Hall with a seating capacity of 300 members, with LCD screen, overhead projectors, speakers, microphones and emergency exit doors**

- **The Gymnasium is equipped with cardio machines such as treadmill, elliptical fitness cross-trainer, medicine balls for plyometric exercise, dumbbells, stationary bicycle for aerobic workout, resistance bands, training bench for weight training, stability ball for core training and yoga mats. A large ground measuring 63830 sq.ft. with playing courts and excellent coaching for outdoor games; multipurpose hall for Indoor games, gym and yoga space measuring 1323 sq.ft., multipurpose in-house gallery for 350 people and an open air dais are related features.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

81

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

89.36

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase

of books, journals and per day usage of library.The library has a well-structured and functional policy, with 'Read to Lead' as its motto. It is housed in a tranquil and spacious area of 3714.15 sq.ft. providing updated information for boundless learning including a well-equipped, air conditioned digital library with 25 computers. It offers a wide range of subject-centric, knowledge-centric books and e-resources with a capacity to accommodate roughly 250 users at a time. To inculcate reading habits, separate library hours are included in the timetable with teachers accompanying the students to select appropriate prescribed books.

The library is fully automated and managed by Autolib Software with Advanced Version using JAVA in 2006 and updated with SQL Version with 12 modules in 2017 using Wi-Fi and LAN connectivity for the purpose of e-gate entry, member data entry, book data entry, book issue/return reports, counter service and OPAC The books issued per week on an average is 600 books and the users per day on an average is 1000 Availability of prescribed books for students is in the ratio 1:2

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	[NIL](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.40

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1056

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT FACILITIES

- **Active directory and Domain controllers for managing user accounts**
- **Systems in the campus are networked through Intranet**
- **24/7 Wi-Fi facility with latest gigabit switching with fiber connectivity for staff and students**
- **Official Email IDs are provided through the college domain for staff and students**
- **Virtual Controller and Access Points - Model Type IAP 305**
  - **High Performance 802.11ac Wave 2 (Wi-Fi 5) Access points**
  - **Number of access points installed is 46**
  - **Each access point is limited to 50 devices**
- **The campus is inter-connected with a planned telecom**

network providing intercom facility across all the departments

SERVER DETAILS

- **5 Servers, whose model types and specification are**
- **ML110 HP Server - HPE ProLiant ML110 Gen 10 Tower Server**
- **ML10 HP Server - HPE ProLiant ML10 Gen 9**
- **ML30 HP Server - HPE ProLiant ML30 Gen 9**
- **System administrators are employed for IT related needs**
- **Regular windows update, Microsoft product updates and security updates are rolling back from Windows Security Update service**

- **Kaspersky Security Center Version 13.2 is available for the servers and its Endpoint Protection is valid for 359 users.**
- **SonicWall Network Security Appliance NSA 3650 Layer-3 firewall provides network security and secured VPN connections for remote access with 500 licenses.**

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>NIL</u>

4.3.2 - Number of Computers

350

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

237.56

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedure for Maintenance and Utilization of Facilities

- **The day-to-day maintenance of the classrooms is managed by the supervisors, housekeeping staff, electrician and plumber. Furniture and Fittings are maintained through carpenters who are engaged on a contract basis.The house maintenance team carries out a lock down of the building at the end of every day and ensures all electrical and electronic equipment not in use are turned off.**
- **All the washrooms are maintained by a team of house-keeping staff from an outsourced agency. Laboratories are allocated based on course requirements.Computer lab hours are prorated based on the course requirement and Lab Timetables are planned to ensure optimum utilization of the facility.**

- **All the computers are refurbished from time to time and are protected using antivirus software.Each department frames a lab timetable for each semester.Trained Lab assistants are responsible for the efficient utilization of lab facilities.Lab assistants aid the students during lab sessions.Standard operational procedures for handling chemicals, equipment and instruments are strictly adhered .The Library Membership ID cards are provided to the students and staff for their easy access to library book.The library has separate sections as books, Journal section, Reference Hall and Reading Hall.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://annaadarsh.edu.in/wp-content/uploads/2022/11/6.INFRASTRUCTURE-POLICY.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

177

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

175

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://annaadarsh.edu.in/wp-content/uploads/2022/11/5.1.2-2021-2022-Reports.pdf
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5209

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5209

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

493

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

103

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

93

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

78

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students' participation in leadership role is an integral part of institutional governance. The College Student Council, a group of democratically elected students play a vital role in planning, organising, coordinating, and executing several Curricular, Co-curricular and extra-curricular events for students, by actively participating in arranging sponsors, inviting guests, maintaining rapport with other college participants. Student council also ensures representation of the Institution in intercollegiate competitions. Students learn the importance of being socially responsible through the activities of various clubs in which they also assume leadership roles.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

65

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Anna Adarsh College Alumni Association was registered on 5th August 2022 under the Tamil Nadu Societies Registration Act, 1975(Tamil Nadu Act 27 of 1975), with office bearers and executive committee members taking the responsibilities. The Alumni have contributed significantly through cash, kind & services. Outgoing students contributed to the infrastructure of the college by donating many utilities like Water dispensers, Storage Cupboards, Bookshelves, Bureau, Printers, Desktops/Laptops, etc. They have also donated hundreds of books to their department book bank and the college central library for student's reference. In some departments the alumni have created endowment prizes for meritorious students. Alumni contributed Rs.3,23,561 worth of contribution both in cash and kind towards the institution

Alumni act as subject expertise and orient the students periodically. Departments conduct workshops and outreach programmes in collaboration with alumni-run NGOs to enhance the skills of the students and make them sensitive to the social issues, thereby enabling holistic development. Alumni referred candidates are given weightage during admissions.Employee

referrals by successful alumni has helped many of their juniors take up lucrative jobs. Alumni feedback is collected every year and all their insights are taken into consideration and the institution is constantly striving to meet their requirements.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Nature of Governance

The College Governing Council is composed of the members of the Management Punjab Association, the Principal, Vice Principal , University Representative and representatives of the faculty. Decisions on key functional/financial aspects, policies of the institution are debated and approved during the Governing Council meetings in accordance with the vision and mission of the institution. Decisions of the governing council are executed by the staff council, composed of Principal, Vice Principal, Deans ,Heads of the department, Physical director, and Librarian. The Conveners of various committees, cells, clubs along with the staff representatives and administrative sections play a vital role in implementing the decisions pertaining to their respective functionaries framed by the governing council. The Heads of the Department lead, manage and execute the activities of the department to ensure it achieves the highest possible standards. The Department faculty monitors the academic progress and other activities of the students in order to hone their all-round potential. E-Governance is implemented through Management Information System, which

collects details of students' support from admission till the receipt of transfer certificate, judicious use of finance and other resources.

File Description	Documents
Paste link for additional information	https://annaadarsh.edu.in/vision-and-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralisationis accomplished through a detailed planning process, augmentation of adequate human resources, providing relevant training and creating accountability for stakeholders. Decentralisation for example is practised at the department level for curriculum delivery, internal assessment, and discipline related issues.At the onset of the semester a departmental staff meeting is called for delegating the academic tasks to the faculty. The staff are allotted subjects and are made responsible for the preparation and execution of their teaching pedagogy.

Teachers, as one of the important stakeholders, are represented in various administrative and academic committees. The roles and responsibilities of the committee members are well defined. The committee meets frequently and makes major decisions. Annual plan is drafted by the committee with adequate finance and manpower. Key Performance Areas and Indicators are drawn. Mid-Course corrections are carried out to implement the program successfully. The participatory role of faculty members is crucial in enhancing the professional competency and social responsibility of young women students, which reflects the vision and mission of the college.

File Description	Documents
Paste link for additional information	https://annaadarsh.edu.in/wp-content/uploads/2022/11/6.1.1-Clubs-_-Committees.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic/Perspective Plans of the institution:

- To increase the quality of education through modern teaching methodologies.

- To apply for autonomous status

- To Improve the professional competencies of faculty members by organising FDPs / seminars/workshops in contemporary and interdisciplinary topics.

- To adopt student-centric teaching-learning strategies

- To upgrade infrastructure

- To strengthen industry-academia collaboration

- To introduce new courses that are in demand and design, new employability enhancement programs.

The institution has successfully implemented one of its prospective plans (2017-2022) which was to introduce new courses that would motivate the students to work for the welfare of society, analyse human behaviour, enhance subject-related skill sets, increase employability, provide platforms to develop entrepreneurial skills and a research-oriented approach. Courses that would nurture a holistic development of students and those that would mould them into socially responsible and professionally successful individuals were introduced, which reflects the college's vision and mission.

Courses introduced in the academic year 2021-22 are B. Com -Accounting and Finance: B.Sc Psychology;B.Com - Bank Management , B.Com -Marketing Management ,Master of Social Work (MSW),BBA. The success of the courses started is manifested through conduction of various social responsibility programs, extension activities and community awareness programs in various domains like finance, banking, Counselling etc.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://annaadarsh.edu.in/wp-content/uploads/2022/11/Strategic-Plan_2017-2022.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

To improve the quality of Education and for the smooth functioning, the College has well defined policies governing Examination, Discipline, Administration, Human Resources, Student Welfare, Finance and Environment.

Administrative set-up

The leadership of the institution follows a participative management model through a structured organisational mechanism. The Management -Punjab Association is the highest decision-making body. The Governing council comprising of the representative members of the Management, the Principal, Vice Principal, University Representative and faculty representatives, decides on issues pertaining to finance, infrastructure and all areas related to the overall development of the college. The day-to-day functioning of the college is managed by the Principal, under the able guidance of the Correspondent. For efficient administration, the Principal along with Vice Principal and Deans directly oversees seven broad functions- Academics, Administration, IQAC, Research, Student Council, Committees, Clubs and Cells. The IQAC establishes quality parameters for various academic and administrative activities. There are various Committees, clubs and cells with well-defined functions. Student Council is an association that works for the welfare of the student community.

The college has framed its appointment, service rules & regulations, and procedures, based on the guidance and framework of University of Madras and UGC.

File Description	Documents
Paste link for additional information	https://annaadarsh.edu.in/policies-and-procedures/
Link to Organogram of the institution webpage	https://annaadarsh.edu.in/organogram-4/
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures to support the faculty:

- **On Duty facility for attending orientation & refresher courses/ seminars/ conferences/ training programmes**

- **Organising Staff development programmes for skill up-gradation.**

- **Faculty are motivated to be members of the Board of Studies, Subject experts, External examiner, Resource person, Inspection Committee, External Academic Audit and enrol for Ph.D.**

- **Eligible Faculty members are encouraged to register as Guides for Ph.D Research Scholars to strengthen the**

research profile of the college

- Casual leave, Earned Leave, Medical Leave and Maternity Leave are given as per policy.

- Full salary is given during the staff maternity leave.

- Medical Insurance paid by Management for all the faculty

Welfare measures for non-teaching staff

- Literacy program, health and hygiene awareness programme for the Supporting staff.

- Wards of employees are given admissions to the College on a preferential basis and fee concession is also provided

- Annual health check-up

Other Measures

- Competitive games are conducted regularly for faculty members.

- Counselling centre headed by a professional counsellor

- Gymnasium facilities

- ATM , Canteen, Lift, parking facilities

- Fully Wi-Fi enabled with computing facilities.

- Under the Emergency Management Policy, monetary and other necessary help is provided

    o Vaccination camps were arranged , hand sanitizers and masks were distributed during the Pandemic.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

178

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

18

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

203

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A well-structured performance appraisal tool was used by the Principal for appraising the Head of the departments; by the HODs and peer members for the respective faculty members; by

the Administrative Officer and Principal for the non-teaching staff.

Process

1. Setting the objectives: The objectives of the appraisal process are defined by the IQAC and communicated to the participants.

2. Defining appraisal norms and assessment parameters: The performance norms are specified at the beginning of the academic year and the standards of performance are communicated to the appraiser and appraisee.

3. Implementing appraisal program: The next step is administering the appraisal form at the appropriate time and results of the appraisal are communicated to the participants.

4. Result Analysis : From result analysis, the necessary actions to be taken were enumerated.

5. Post appraisal actions: The main objective of performance appraisal is to improve the long-term performance of the faculty by giving necessary faculty orientation and development programmes.

Outcome

Major decisions taken based on this appraisal include

- Planning and implementing more FDPs/PDPs and Administrative Training Programmes.

- Motivated to increase Research Publications, in National and International Conference proceedings and books.

- Enhancement of IT infrastructure, to strengthen Blended learning.`

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Financial Audit

Accountant of the college checks all the daily Financial transactions. An Internal auditor, is deputed by the management to carry out the continuous internal audit. The internal auditor checks receipts and payments with fee receipts, vouchers, and necessary supporting documents. He ensures that all transactions are duly authorised. Performance audit is given due importance.

External Financial Audit

The external audit is conducted, every year, by a Professional agency- Chartered Accountants Rajesh Kumar Shah & Co. The annual income and expenditure and Balance Sheet are submitted to them for the external audit.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

20.34

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institutional budget is prepared based on the requirements of the departments, committees and clubs towards achieving the goals and strategic plans of the institution.

Mobilisation of Funds:

The funds are mobilized through the following sources :

- **Collection of fees is the prime source of funds.**

- **Government of India -Ministry of Education under Unnat Bharat Abignan (Rs.50,000)**

- **The Ministry of Youth affairs through University of Madras, provides funds for NSS (Rs.1,20,696 for (2021-2022).**

- **Financial support by creation of Endowment (interest received, Rs.57,929)**

- **Financial sponsorship for departmental activities.**

- **Additional revenue generation by way of conducting certificate programmes/courses/training schemes in collaboration with the institutional trainers.**

Optimum utilisation of resources:

Funds generated are utilised for the overall development of the College.

- **Disbursal of staff salary.**

- **Infrastructure augmentation such as renovation of staff rooms, purchase of books, equipment and software for the library.**

- **ERP and ICT improvement.**

- **Financial support to individual departments to conduct Conferences/Seminars/Workshops/Faculty Development programs for strengthening teaching learning practices.**

- **Sharing common facilities among the Departments, committees and clubs.**

- **Sports and cultural events such as Intercollegiate Sports Meet, Annual Sports day, cultural programme.**

- **Funds are allocated to enhance the social responsibilities of the institution through NSS.**

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Quality Assurance Strategies and Process:

1.Learner centric pedagogy:

IQAC's strategies for holistic development of students;

- **Bridge courses were conducted by various departments, to refresh their basic knowledge in various subjects**

- **Remedial courses for Bloomers has been institutionalised during 2021-22, in order to support and improve their**

academic profile.

- **Personality Development classes are conducted for the students to transform them into individuals with good values and ethics, polite manners and etiquette .**

- **Experiential learning, problem-solving methods, projects, peer-learning methods were envisaged for Advanced Learners, to make them industric/client centric, develop self-confidence and leadership, creative, innovative and technical skills.**

- **Coaching for various sport and athletic activities are arranged for students to encourage their interest and physical well-being**

- **Cultural events are conducted to exhibit the talents of young minds.**

- **Training to excel in competitive exams is also offered through Adarsh IAS academy.**

2. Newsletters/ In-house Publications:

IQAC has encouraged all departments to bring out their Newsletter in order to hone the creative and innovative skills of students. All research departments were motivated to publish In-house journals to nurture the research temperament among students and to develop more research scholars.

File Description	Documents
Paste link for additional information	https://annaadarsh.edu.in/newsletter/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Review of Teaching-Learning Process

1. **ICT Enabled Teaching Learning**

Structures & Methodologies of Operations:

Regular scrutiny of the practices involved in ICT teaching methods mentioned in the Lesson plan during internal audits.Evaluating the online videos and tools used through Exit tickets and students feedback.

Learning Outcome:

Students performance in Internal assessments and model exams.

Incremental Improvements:

In 2020-2021 GMEET, Kahoot, Google forms, Mentimeter tools were used.

In 2021-2022 Blended teaching mode, Flipped classroom teaching, online videos, resource materials for learning and Google forms, Google docs were used for assessment, rubrics were also used .

1. **Stakeholders' Feedback**

Structures & Methodologies of Operations:

The IQAC collects feedback from stakeholders every year using structured questionnaire. The feedback analysis highlighted the following ;

- To increase the usage of learner centric methods

- To Upgrade infrastructure

- To Focus on industrial training

- To introduce more ICT tools

Learning Outcome:

Learning at students' own pace using more ICT tools. Providing industry readiness training to final year students.

Incremental Improvements:

During 2021-22, 1495 students underwent Internships in various industries and organisations and 527 Projects were completed. Initially powerpoint presentations were used later online videos and resource materials for teaching, assignments, quiz using GCR was used for assessment.

File Description	Documents
Paste link for additional information	https://annaadarsh.edu.in/wp-content/uploads/2022/11/2.3.1-ICT-tools.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://annaadarsh.edu.in/about-iqac-2/#1668496544123-6752f746-7d05
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The promotion of gender equity is executed by declaring a

policy, creating a set of learning resources, arranging training programmes, awareness sessions and using multimedia material.

The following measures help eliminate all types of abuse and exploitation in the public and private space.

- 71 CCTV cameras, 24x7 security at the gate,and a Complaint box are provided in the campus.

- The Internal Complaints Committee and the Student Council work for the students' welfare, the in-house professional counsellor and faculty members counsel the students and take measures to enhance safety and security.

- Eminent police personnel are invited to counsel, create awareness on cybercrimes, harassment andother safety issues. Students are given orientation to download the Kavalan app, an initiative by The Chennai Police for the safety of women, to reach out in times of emergency.

Training and Skills development - Self-defense training like Silambam,Karate, and wellness training like yoga, skills-development programs on Bakery, Beautician course, etc., and special training programs like Personality development and aptitude training for competitive exams are given.

Gender equity Programs - Seminars, awareness campaigns on gender-sensitization, challenging gender stereotypes, laws relating to women's rights, and women's wellness are conducted by the departments and clubs.

File Description	Documents
Annual gender sensitization action plan	https://annaadarsh.edu.in/wp-content/uploads/2022/12/7.1.1-Gender-Equity.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

| 7.1.2 - The Institution has facilities for | B. Any 3 of the above |

alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste recycling system

The right methods for waste disposal, purchase of environment-friendly supplies, and an effective recycling process are some of the practices ingrained into the system. Reduce, Reuse, Recycle is one of the best practices of the Institution. All the waste generated in the campus are taken care of as per norms.

Solid Waste Management

The campus is wi-fi enabled and hence circulars and other communication is done online minimizing paper wastage. Sanitary napkin incinerator is installed in the campus. Separate colour coded bins for different types of waste are placed at various places.

Liquid waste

The Department of Chemistry has adopted a microscale analysis reducing the chemical consumption to half of the regular usage in conducting lab experiments. The waste water is discharged through pipelines and regulated drain channels.

E waste management

E Waste is carried out as per the E waste policy of the Institution. The working computers that cannot be upgraded is donated to the orphanage run by our management. Electronic

goods are put to optimum use. The equipment which cannot be refurbished for re-use is dismantled and disposed off as recyclable.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college, in its efforts to emphasize an inclusive environment, takes the following measures:

- The campus is free from all barriers of caste, community, colour, religion, and language, which is evident from the diversity of the students.

- Students are admitted from various socio-economic backgrounds.

- Financial support in the form of scholarships and fee concessions are provided.

- Reciting verses from holy books during the Friday prayer, promoting tolerance and understanding of different religions.

- To promote cultural diversity, the institution celebrates all major Indian festivals. Traditional day is celebrated with great enthusiasm when students come dressed in the traditional attire of state, culture of their choice.

- All festivals like Diwali, Onam, Christmas, etc. are celebrated with equal fervour. The college celebrates and protects cultural, regional, linguistic, communal, and socio-economic diversities through student programs, encourages and promotes linguistic diversity. The Hindi Department celebrates Hindi Diwas and organizes inter-departmental competitions and programsunder the auspices

of Central Hindi Directorate, Ministry Of Human Resources
Development, Education Department, Government of India,
New Delhi. All India Kavi Sammelan, Oratorical
Competition in Memory of the centenary Celebration of
Mahakavi Bharathi by the Tamil department, and programs
by the French department are conducted to create
linguistic harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college ensures the sensitization of stakeholders to the
constitutional obligations: values, rights, duties, and
responsibilities.

- The college encourages the students to be a part of the
  Adarsh Seva Yojna and contribute in blood donation camps,
  rice project - "joy of sharing," and other community
  service programs to create social responsibility.

- Value education classes that are part of the curriculum
  teach the students the values for life, social values,
  human rights, duties, and responsibilities to the
  environment and society, and provide great opportunities
  for discussions on inclusive environments.

- All the students of the institution exercise their
  democratic rights and duty to cast their votes during the
  student council election, while they realize the
  importance of voting as a democratic right during
  elections.

- The college celebrates important occasions like
  Independence Day, Republic Day, Women's day, Teacher's
  day, International Yoga day, Traditional day, Heritage
  day, Human Rights day, and Science day. All these instill

moral, social and ethical values in students.

- **Seminars, Awareness programs, rallies, competitions and cultural activities are organized to sensitize the students on values, rights, duties, and responsibilities of citizens. 73 programs were conducted in the year 2021 - 2022.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://annaadarsh.edu.in/wp-content/uploads/2022/12/7.1.9-Sensitizations.pdf
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days,

events and festivals

Celebration of days of National / International commemoration

The Institution celebrates national and international commemorative days, events, and festivals to inculcate inclusivity and communal harmony among the staff and students. Every year, the Republic Day, Independence Day, and Teacher's Day are celebrated with great fervour and enthusiasm. Festivals like Pongal, Christmas, Navratri, and Diwali are celebrated in grandeur. All the departments and clubs have their calendar brimming with programs related to celebration of commemorative days. In the year 2021 -2022, around 57 programs were conducted celebrating National and International commemorative days. Competitions, awareness programs, rallies, seminars, quiz, outreach programs, and culturals form part of these celebrations. Some of the highlights are International Women's day, International Day of Happiness, National Human Rights day, National Unity Day, National Voters Day, International music day, World Environment day, International Water Day. National Pollution Control Day, World Suicide Prevention Day, National Postal Day, World Blood Donor's day, World Mental Health Day, Earth Day, World Food Day, World Students' Day and Zero Discrimination Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

Title of the Practice – Adarsh Seva Yojana

Objectives of the Practice: To uplift and support the needy, and to provide a platform for

students to dedicate their selfless service to society.

The Context: The Institution teaches values like selflessness, dedicated service, integrity

of character, and tolerance.

The Practice

Need-based community programs executed by various departments and clubs are included

under this program.

Evidence of Success:

Students have developed greater social sensitivity and self-confidence.

Problems Encountered and Resources Required: Time and resource constraints are the main challenges.

Best Practice- II

Title of the Practice – H.E.L.P

Helping & Empowering through Life-skills programs.

Objectives of the Practice:

Life skills education is imparted so that the students can become competent and confident.

The Context:

The College provides life-skills training through various activities and training.

The Practice

Training through yoga, self-defense, personality Development, aptitude, skills-based training, value education, communication skills through TKT courses, and diploma courses for hands-on training.

Evidence of Success

95% pass percentage, Excellent admissions, low attrition rate of the students are some of the achievements

Problems Encountered and Resources Required

Balancing academics and Life-skills programs is a challenge to the students.

File Description	Documents
Best practices in the Institutional website	https://annaadarsh.edu.in/about-iqac-2/#1665039152924-f8c52cf3-9186
Any other relevant information	https://annaadarsh.edu.in/wp-content/uploads/2022/12/7.2.1-BEST-PRACTICE.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Adarsh Stree Shakti - Women Entrepreneurs

One of the best practices of the institution is to promote an entrepreneurial mindset amongst the students and create a conducive ecosystem for women to become entrepreneurs. The entrepreneurial traits are promoted through the following:

The IIC provides training in start-up support to students. Students were trained in preparing face masks and herbal products during the pandemic.

Skill development training programs in Bakery, Beautician, and Aari work are conducted to provide the skill-sets necessary to set up a small-scale or cottage industry. Several workshops and programs were organized to motivate the students to choose entrepreneurship as a career. Adarsh Angadi is an event of exhibition and sale of the indigenous products of the students to tap the business competency of the students. True to the

vision of the institution, the management takes many initiatives. One such unit created for this purpose is an industrial school recognised by the government of Tamilnadu which gives training in tailoring, embroidery, etc. Over the years, the institution has moulded generations of graduates, given shape to their aspirations, created successful entrepreneurs, and the number of students who have chosen to become entrepreneurs has steadily risen.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The institution aims to achieve quality in Institutional Development, ISR Implementations, Academic Development, Physical Infrastructure, Digital Infrastructure, Green Campus, and Co- Curricular Developments. In this endeavour, the college plans to:

- Introduce new and industry-demanding courses and research programmes
- Increase the number of facultypublications
- Plant new trees inthe campus and create awareness on Environmental Protection
- Offer more skills development courses in association withgovernment institutions